

**TOWN OF DEERFIELD
BOARD OF SELECTMEN
February 14, 2011
MINUTES**

Call to Order

5:30pm: Chairman, Stephen R. Barry called the meeting to order.

Pledge of Allegiance to the Flag

Chairman Barry asked all to rise and pledge allegiance to the Flag.

Present: Stephen R. Barry, Chairman; Alan E. O'Neal, Vice Chairman; R. Andrew Robertson; John Reagan and Bill Perron, Selectmen

Also Present: Leslie A. Boswak, Town Administrator

Joe Manzi – Parks and Recreation Update:

Joe Manzi submitted a report of upcoming activity by his department to the Board of Selectmen. Mr. Manzi asked if any of the Board members had any questions of him. The Board was satisfied with his report.

Dwight Barnes – Trustee of Trust Funds 2010 Report:

Dwight Barnes introduced Carol Levesque to the Board. Ms. Levesque will be serving as a Trustee.

Mr. Barnes provided the Board with an overview of the Trust Fund and Capital Reserve accounts of the Town of Deerfield. The Town earned a total on all accounts of \$82,238.00 in interest/dividends and account appreciation compared to a total of \$77,027.49 in 2009 and \$60,576.80 in 2008.

Chairman Barry asked Mr. Barnes if this was his last Trustee of Trust Funds report to the Board of Selectmen. Mr. Barnes replied that it would be his final report. Chairman Barry and the rest of the Board thanked Mr. Barnes for his service to the Town in the capacity of Trustee of the Trust Funds.

Regular Business:

1. Review of Outstanding Minutes

MOTION: Selectman Robertson made a Motion to approve the Minutes of January 31, 2011 and February 7, 2011.

SECONDED: Selectman Reagan seconded the Motion.

VOTE: Chairman Barry took a Vote to approve the 1/31/11 & 2/7/11 Minutes as written.

It was a Unanimous Vote in Favor.

2. Vouchers/Accounts Payable Manifest(s)

MOTION: Vice Chairman O'Neal made a Motion to approve the corrected Accounts Payable Manifest for 2/7/11 in the amount of \$548,194.99.

SECONDED: Selectman Reagan seconded the Motion

VOTE: Chairman Barry took a Vote to approve the Accounts Payable Manifest.

It was a Unanimous Vote in Favor.

3. Vouchers/Accounts Payable Manifest(s)

MOTION: Vice Chairman O'Neal made a Motion to approve the Accounts Payable Manifest in the amount of \$297,786.78 (\$250,000 School).

SECONDED: Selectman Robertson seconded the Motion

VOTE: Chairman Barry took a Vote to approve the Accounts Payable Manifest.

It was a Unanimous Vote in Favor.

4. Signatures:

A. Signatures Requiring a Vote

1.) Waiver of fees to rent Town Hall for the Coffeehouse.

MOTION: Selectman Robertson made a Motion to waiver of fees.

SECONDED: Vice Chairman O'Neal seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

2.) Petition and Pole License for two poles located on Perkins Road Lot 5-1.

MOTION: Vice Chairman O'Neal made a Motion to approve the Petition and Pole License.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

3.) Contract for George E. Sansoucy, P.E. LLC for 2011 utility valuations.

MOTION: Selectman Robertson made a Motion to approve the contract.

SECONDED: Vice Chairman O'Neal seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

4.) Warrant for the collection of Timber Tax in the amount of \$1,321.18 for parcel 411-001 in the name of William Farley Family Trust.

MOTION: Selectman Robertson made a Motion to approve the warrant.

SECONDED: Vice Chairman O'Neal seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

5.) Warrant for the collection of Timber Tax in the amount of \$338.33 for parcel 418-012 in the name of Donald Averell.

MOTION: Vice Chairman O'Neal made a Motion to approve the warrant.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

6.) Warrant for the collection of Timber Tax in the amount of \$422.34 for parcel 410-031 in the name of Daniel Lamy.

MOTION: Vice Chairman O'Neal made a Motion to approve the warrant.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

7.) Notice of Abatement in the amount of \$1022.00 for parcel 207-050 in the name of Paul and Linda Luciano.

MOTION: Vice Chairman O'Neal made a Motion to approve the abatement.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

8.) Notice of Abatement in the amount of \$1,273.34 for parcel 205-079 in the name of Joseph J. McKenzie Trust.

MOTION: Vice Chairman O’Neal made a Motion to approve the abatement.
SECONDED: Selectman Robertson seconded the Motion.
VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

9.) Notice of Abatement in the amount of \$606.03 for parcel 423-069 in the name of Dan M. Roy.

MOTION: Vice Chairman O’Neal made a Motion to approve the abatement.
SECONDED: Selectman Robertson seconded the Motion.
VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

10.) Notice of Computer Adjustment in the amount of \$535.00 for parcel 408-030 in the name of Joanne Donoghue-Decenzo.

MOTION: Vice Chairman O’Neal made a Motion to approve the computer adjustment.
SECONDED: Selectman Reagan seconded the Motion.
VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

11.) Notice of Computer Adjustment in the amount of \$1438.00 for parcel 409-074 in the name of Sharon Timmins.

MOTION: Vice Chairman O’Neal made a Motion to approve the computer adjustment.
SECONDED: Selectman Robertson seconded the Motion.
VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

12.) Notice of Abatement Denial for parcel 420-048-3,17,18,19 &23 in the name of Tin Pot Realty LLC.

MOTION: Vice Chairman O’Neal made a Motion to approve the abatement denial.
SECONDED: Selectman Robertson seconded the Motion.
VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

13.) Warrant for the Collection of Land Use Change Tax in the amount of \$7,500.00.

MOTION: Vice Chairman O’Neal made a Motion to approve the warrant.
SECONDED: Selectman Robertson seconded the Motion.
VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

B. Signatures not requiring vote:

- 1.) Letters of thanks to workers that shoveled GBW roof. Workers included: Mark Tibbetts, Ryan Gauthier, Alex Cote, Kevin Barry, Mike Greeley, Alan Wilson, Carl Oehler, Gary Sanborn, Chuck Richards, Mike Driscoll and Shawn Kuczewski.
- 2.) Tuckor Real Estate exchange of bank check in place of letter of credit.
- 3.) Notice of Intent to Cut Wood for parcel 405-084 in the name of Katharyn Williams 1993 Trust.

5. Review of Correspondence:
None

6. Unfinished Business:
None

7. Town Administrator's Report

Leslie Boswak reported that the Department Heads had worked on Goals and Objectives for 2011. A complete listing was provided to the Board for their review. Some of the highlighted Goals and Objectives were: Health Fair, Town-wide cleanup, Improving the Town's Web site, Zodiac Fundraiser and to Identify and Implement cost saving measures.

Ms. Boswak will be attending the Energy Committee Meeting scheduled for February 28th. She is hoping together they can identify some energy saving solutions for the George B. White Building and other Town buildings.

8. Other Business:
None

9. New Business:
None

Citizen's Comments:

Harriet Cady asked the Board if she could receive a copy of the completed Energy Audit once it is received by the Town.

Mrs. Cady also asked the Board if they had read the Articles of Agreement for Bear Paw.

Mrs. Cady also reported that the door in the kitchen at the Town Hall had a crack in it. It needs to be repaired as it is very cold to work near the door in the kitchen. Mrs. Boswak will have Mark Tibbetts see what he can do to repair the crack in the door panel.

Kathy Shigo has looked into the height limitations for utility poles and towers within the Town of Deerfield. She believes the Town needs to increase the restrictions for height limits and would like the Town to start the process with the Planning Board.

Adjourned:

6:05 p.m.

MOTION: Vice Chairman O'Neal made a Motion to adjourn.

SECONDED: Selectman Robertson seconded the Motion.

VOTE: Chairman Barry called for the Vote. It was a Unanimous Vote in Favor.

The February 14, 2011 meeting is adjourned.

*The Minutes were Recorded, Transcribed and Respectfully Submitted by Leslie A. Boswak, Town Administrator.
Pending Approval by the Board of Selectmen*