

**TOWN OF DEERFIELD
BOARD OF SELECTMEN**

**April 11, 2011
MINUTES**

Call to Order

5:30pm: Vice Chairman O'Neal called the meeting to order.

Pledge of Allegiance to the Flag

Vice Chairman O'Neal asked all to rise and pledge allegiance to the Flag.

Present: Alan E. O'Neal, Vice Chairman; Stephen R. Barry and Bill Perron, Selectmen
Also Present: Leslie A. Boswak, Town Administrator and Nese Farrell, Recording Secretary
Absent: Chairman, John Reagan and R. Andrew Robertson

Bid Openings

The Town of Deerfield put out invitations to bid for paving, winter sand, reconstruction material and road side mowing; published in the New Hampshire Sunday News on 3/27/11, in the Concord Monitor on 3/26/11. All bids were posted at the Town Offices, Post Office and the Town Website; bids were due at 5:00pm this evening.

1. Paving:
 - A. Suburban Paving (Bow, NH); Mt. Delight Road at \$138,390.00, Church Street reclamation (fine grade) at \$7,050.00, Church Street 3" binder at \$52,720.00, Church Street reclamation Portland cement at \$17,775.00, Church Street 1,600 feet of 3" binder at \$40,199.00. Grand Total: \$256,134.00
 - B. RD Paving (Franklin, NH); Mt. Delight Road at \$141,566.12, Haynes Road grinding joints at both ends for \$200.00, Church Street (Section-1) at \$49,520.97/ reclaim and fine grade at \$6,621.57, Church Street (Section-2) at \$34,100.86/ reclaim and fine grade at \$6,818.69, approximate cement additive for \$10,500.00, McCarron Road pavement for 1,188 feet at \$21,601.74, Middle Road grind joint at \$200.00, Cotton Road 700 feet of 2.5" binder at \$18,137.31/ reclaim and fine grade at \$2,408.43. Grand Total: \$291,675.69
 - C. GMI Asphalt Paving Specialist (Belmont, NH); Based on the bid specifications, reclaim compact grade for Item-2 and Item-5 at \$8,694.45. Item-3 reclaim at 4.5% cement blend, compact and fine grade approximately 3,533 square yards (\$2.00 a square yard/ approximately 70-tons) at \$21,066.00. All machine paving with key ins (approximately 3500-tons, +/- as directed) approximately \$246,050.00. Approximate Total: \$275,810.45
 - D. Brox Industries (Dracut, MA); Item-1 to reclaim and fine grade at \$1.85 per square yard, Item-2 to reclaim Cotton Road at \$5.60 per square yard, Item-3 for machine paving (binder installed) at \$73.00 per ton (approximately 1,400-tons), Item-4 for machine paving (3/8" Type-F Top Asphalt, 1" depth) which includes traffic control, tack coat and sweeping (1,800-tons) at \$74.00 per ton.
 - E. Pike Industries (Belmont, NH); Item-1 for Middle Road pavement (machine method/ 2,050-tons at \$69.00 per ton) for \$141,450.00, Church Street reclaim and fine grade (\$1.50 per square yard) at \$7,050.00, Church Street pavement (\$69.00 per ton) for \$45,540.00, Church Street/ Section-2 to reclaim mix cement at \$18,000.00, Church Street pavement (500-tons at \$69.00 per ton) at \$34,500.00, McCarron Road pavement (\$69.00 per ton) at \$19,320.00, Cotton Road to reclaim and fine grade (compact for pavement at \$2.50 per square yard) for \$4,675.00, Cotton Road pavement (265-tons) at \$69.00 per ton. Grand Total: \$288,820.00
 - F. Advanced Excavating & Paving (Suncook, NH); Mt. Delight Road for approximately 2,090-tons at \$70.48 per ton, Church Street to reclaim and fine grade (\$1.85 per square yard, approximately 670-ton binder) at \$70.48 per ton, Church Street to reclaim and fine grade (\$2.58 per square yard) supply and spread concrete (62-tons) at \$170.00 per ton, approximately 505-ton binders at \$70.48 per ton, McCarron Road to cut key ways and tack coat for approximately 285-tons at \$70.48 per ton.

Selectman Barry recommended for the Road Agent, Alex Cote to review the bids and then give his recommendation at the next full Board of Selectmen (BOS) meeting.

2. Winter Sand:
 - A. Brocks Industries (Dracut, MA); Winter Sand at \$15.00 per ton.
 - B. NE Earth Mechanics; Sand delivered to the Deerfield Maintenance Facilities at \$7.43 per ton, which will be in tri-axel dump trucks and/or dump trailers with no restrictions on dates of delivery. They will need 48-hours (from time of order placement) to begin delivery.

- C. Manchester Sand & Gravel (Manchester, NH); Winter sand at \$6.25 per ton/ FOB Freight at \$4.95 per ton.
- D. Merrill Construction, Inc. (Pembroke, NH); Winter sand at \$7.23 per ton, delivered.

Alex Cote said that Merrill Construction has provided good service for several years and he sees no reason to change.

MOTION: Selectman Barry moved to award the winter sand to Merrill Construction.

SECONDED: Selectman Perron VOTE: All in Favor

3. Reconstruction Materials:

- A. Pike Industries (Belmont, NH); Crush Stone Base ¾" at \$11.15 per ton, Crush Stone Base 1 ½" at \$10.90 per ton, Erosion Stone 4-6" at \$13.65 per ton, and Crush Stone Base 3" at \$10.65 per ton. Prices include delivery in tri-axles.
- B. W. Rollins Excavating (Deerfield, NH); Road reconstruction, ¾" crush gravel at \$7.90 per ton, 1 ½" crush gravel at \$7.90 per ton, 3" minus crush gravel at \$6.30 per ton, ¾" crush stone at \$10.00 per ton, 1 ½" crush stone at \$10.00 per ton, and erosion stone at \$11.50 per ton. Prices include delivery.
- C. Aggregate Industries; Product-304.2 Gravel (3" minus) at \$8.00 per ton/ if delivered in trailer it is \$3.70 per ton/ if delivered in a tri-axel it is \$3.70 per ton, ¾" dense graded at \$5.00 per ton, 1 ½" crush stone at \$9.00 per ton, ¾" crush stone at \$9.00 per ton, 2" DG304.4 at \$8.00 per ton, and 3-5" erosion stone at \$9.00 per ton.
- D. Manchester Sand & Gravel (Manchester, NH); FOB ¾" crush stone at \$8.50 per ton, 1 ½" crush stone at \$8.50 per ton, 1 ½" CBR at \$6.25 per ton, bank run at \$5.50 per ton, erosion stone at \$8.00 per ton and freight is \$4.95 per ton.
- E. Brox Industries (Dracut, MA); Process gravel 1 ½" at \$12.00 per ton, ¾" process gravel at \$12.00 per ton, and 3" minus bank run at \$12.00 per ton, erosion stone 1 ½" at \$14.00 per ton and ¾" erosion stone at \$14.00 per ton. Prices include delivery.
- F. Merrill Construction (Pembroke, NH); Process gravel 1 ½" at \$8.23 per ton, ¾" process gravel at \$8.23 per ton, 3" minus bank gravel at \$6.64 per ton, 1 ½" stone at \$10.48 per ton, ¾" stone at \$10.48 per ton, erosion stone at \$11.95 per ton. Prices include delivery.
- G. Advanced Excavation & Paving (Suncook, NH); Road construction material, 1 ½" gravel at \$10.75 per ton, ¾" gravel at \$10.75 per ton, 3" minus bank run at \$10.75 per ton, 1 ½" stone at \$13.00 per ton, ¾" stone at \$13.50 per ton, ½" stone at \$14.00 per ton, and erosion stone at \$13.50 per ton. Prices include delivery.
- H. NE Earth Mechanics; Road reconstruction material (all to be delivered to various jobsites within the Town of Deerfield) 1 ½" process gravel at \$8.88 per ton, ¾" process gravel at \$9.88 per ton, 3" minus bank run gravel at \$7.88 per ton, and delivery will be in tri-axel dump trucks and/or dump trailers within 48-hours notice from time of order.

Mr. Cote will review the numbers and give his recommendation at the next BOS meeting.

4. Road Side Mowing:

- A. Chatterbrook Farm (Deerfield, NH); Mow the roads as per Town specifications for the year for a total of \$7,200.00.
- B. Sanborne Industries (Deerfield, NH); Per specifications, the total would be \$6,500.00.

Selectman Perron asked how they (Sanborne) did last year. Mr. Cote said they did a good job.

MOTION: Selectman Barry moved to award the roadside mowing to Sanbourne Industries.

SECONDED: Selectman Perron VOTE: All in Favor

Chairman Reagan arrived at 5:55pm

Alan "Rusty" Wilson/ Longevity Award

Vice Chairman O'Neal announced that Alan Wilson has completed five years of service for the Town of Deerfield, as a part-time

police officer, and presented him with a longevity award.

Eagle Scout Project/ Peg King Park

Moe Gerow completed his Eagle Scout project constructing a foot bridge and picnic tables at Peg King Park for visitors to enjoy the entire park with this access to the other side of the brook. The Board thanked him for a great job and Fran Menard acknowledged his work and said that Roger King would be so pleased, as it was his idea to create the bridge.

Mark Tibbets/ Use of George B. White/ Fundraisers

Town Administrator, Leslie Boswak said Mark Tibbets wanted to get official Board approval for using the George B. White building to do some car washes to raise money for the Zodiac.

MOTION: Selectman Barry moved to allow use of the GBW building.

SECONDED: Vice Chairman O'Neal **VOTE:** All in Favor

Regular Business

1. Review of Outstanding Minutes:

MOTION: Selectman Barry made a Motion to approve the Minutes of 3/21/11, 3/28/11 & 4/4/11 as written.

SECONDED: Vice Chairman O'Neal **VOTE:** All in Favor

2. Voucher/ Accounts Payable Manifest/ Total: \$40,103.36

MOTION: Vice Chairman O'Neal moved to approve the Accounts Payable Manifest in the total amount of \$40,103.36

SECONDED: Selectman Barry **VOTE:** All in Favor

3. Signatures:

A. Signatures Requiring a Vote

- 1) Notice of Appointments:

Richard Pelletier as Code Enforcement Officer / Term April, 2012

Richard Pelletier as Health Officer / Term April 2012

Denise Greig as Welfare Administrator / Term April 2012

Denise Greig as Deputy Health Officer / Term April 2012

Denise Greig as Co-Director of Emergency Management / Term April 2012

Kevin Barry as Co-Director of Emergency Management / Term April 2012

MOTION: Vice Chairman O'Neal made a Motion to approve the appointments as read.

SECONDED: Selectman Barry **VOTE:** All in Favor

- 2) Notice of Appointments:

Katherine Hartnett / Conservation Commission / Term April 2014

Wesley A. Golomb / Conservation Commission / Term April 2014

Diane Thompson / Conservation Commission / Term April 2014

Herbert McKinney / Conservation Commission / Term April 2014

Vice Chairman O'Neal said it was a six person Board and asked if it is now a seven person Board, and added that if they are going to appoint an additional person they should probably make it public (put on the website to see if anyone else is interested). Selectman Barry said they will not make a decision until they have confirmation of the number on the Committee and ask if it has been publicized.

- 3) Reappointment/ Part-time:

Alan Wilson as Part Time Police Officer / Term April 2012

Roger N. St. Onge as Part Time Police Officer / Term April 2012

Glenda Smith as Part Time Police Officer / Term April 2012

MOTION: Selectman Barry made a Motion to approve the appointments as read.

SECONDED: Vice Chairman O'Neal **VOTE:** All in Favor

- 4) Notice of Reappointments:

Cynthia McHugh as Assistant Animal Control Officer / Term April 2012
W. Matthew Lopez as Animal Control Officer / Term April 2012

MOTION: Selectman Barry made a Motion to approve the appointments as read.

SECONDED: Vice Chairman O'Neal **VOTE:** All in Favor

- 5) Notice of Personnel Action Request/ Pamela Frazier, Assessing Clerk
The Board Signed.

- 6) Waiver of Town Hall Rental Fee/ Coffeehouse

MOTION: Selectman Barry made a Motion to waive the Town Hall rental fee.

SECONDED: Vice Chairman O'Neal **VOTE:** All in Favor

- 7) Notice of Abatement Denials:

Peter & Ann Viar/ Map 206, Lot 006
David & Heidi Gagne/ Map 205, Lot 054
2 Hevins Way Realty Trust/, Map 207, Lot 014
Josef & Erika Scheschareg, Map 207, Lot 012, 237 North Road

MOTION: Selectman Barry made a Motion to deny the abatements as recommended.

SECONDED: Vice Chairman O'Neal **VOTE:** All in Favor

- 8) Notice of Abatement & Refund/ John & Elaine Gardner/ Map 202, Lot 23

MOTION: Vice Chairman O'Neal made a Motion to approve the abatement/refund.

SECONDED: Selectman Barry **VOTE:** All in Favor

B. Signatures Not Requiring a Vote

- 1) Letter to Moe Gerow for Eagle Scout Project
The Board signed.
- 2) Notice of Intent to Cut Wood/ Helen & James Tomilson/ Map 409, Lot 47
The Board signed.
- 3) Notice of Intent to Cut Wood/ Robert & William Rix/ Map 424, Lots 42, 103, 107 & 108
The Board signed.

4. Review of Correspondence:
Notification from DES/ Optimal Corrosion Control Treatment Report; Mark Tibbets has received one quote.

5. Unfinished Business:
None

6. Town Administrator's Report:
- A. Town Wide Clean Up is this Saturday, April 16, 2011
 - B. She would like to review the Town's Ordinances, as some look outdated. They will also look at a general Dog Ordinance and a Fireworks Ordinance.

7. Other Business:
Vice Chairman O'Neal mentioned the Purchasing Policy and feels they should cut out the verbal quotations and to get three written quotes and suggested upping that number to \$10,000; as they are spending \$200.00 per quote to publish it in the papers. Selectman Barry agrees.

MOTION: Vice Chairman O'Neal moved to go up to \$10,000 and remove the verbal quotations.

SECONDED: Selectman Barry **VOTE:** All in Favor

8. New Business:
The Board of Selectmen is looking for people to serve on the Northern Pass Information Committee, as it was a

request from the Public Hearing. They would gather information about what Northern Pass project is planning; inquiries can be directed to the Town Administrator.

Mrs. Boswak said the IT Director has been getting quotes on the equipment for this conference room; he needs two pieces of equipment, but needs clarification on the quote given from Metrocast. Selectman Barry would like to have the meetings online as well.

Citizen's Comments

Kathy Shigo thanked Mr. Tibbets, David Johnson and Butch Brown for the work on the women's bathroom in the Town Hall, as it looks 100% improved. She also referred to the Northern Pass and said she is willing to volunteer on that committee.

Adjourned

6:23 pm

MOTION: Selectman Barry made a Motion to adjourn. **SECONDED:** Vice Chairman O'Neal **VOTE:** All in Favor
The April 11, 2011 meeting is adjourned.

*The Minutes were Recorded, Transcribed and Respectfully Submitted by Nese Farrell, Recording Secretary.
Pending Approval by the Board of Selectmen*