

**Town of Deerfield
Board of Selectmen
August 22, 2011
Minutes**

Call to Order:

8:00am: Chairman, John Reagan called the meeting to order.

Present: John Reagan, Chairman; Alan E. O'Neal, Vice Chairman; and William Perron, Selectman

Absent: R. Andrew Robertson and Stephen R. Barry, Selectmen

Also Present: Leslie A. Boswak, Town Administrator

Vouchers/Approval/Signatures:

MOTION: Vice Chairman O'Neal motioned to approve the Accounts Payable in the amount of \$38,103.81. **SECONDED:** Selectman Perron seconded the Motion. **VOTE:** It was a vote in favor.

MOTION: Vice Chairman O'Neal motioned to approve the Payroll in the amount of \$51,619.58. **SECONDED:** Selectman Perron seconded the Motion. **VOTE:** It was a vote in favor.

MOTION: Vice Chairman O'Neal motioned to approve the Payroll in the amount of \$591.00. **SECONDED:** Selectman Perron seconded the Motion. **VOTE:** It was a vote in favor.

Other Business:

Vice Chairman O'Neal questioned two invoices in the accounts payable. Both were over \$1,000 and neither had three quotes attached as required by the Bid Policy. It was agreed that the Town Administrator would notify all department heads that they need to follow the Bid Policy. Failure to do so would result in disciplinary action or in the case of elected officials their ability to make expenditures would be restricted by the Board of Selectmen.

Adjourn:

MOTION: Vice Chairman O'Neal motioned to adjourn. **SECONDED:** Selectman Perron seconded the Motion. **VOTE:** It was a vote in favor. The August 8, 2011 Board of Selectmen Meeting is adjourned at 8:18 am.