

**TOWN OF DEERFIELD
BOARD OF SELECTMEN**

August 29, 2011
MINUTES

Call to Order

5:30pm: Chairman, John Reagan called the meeting to order.

Pledge of Allegiance to the Flag

Chairman Reagan asked all to rise and pledge allegiance to the Flag.

Present: John Reagan, Chairman; Alan E. O'Neal, Vice Chairman; Stephen R. Barry, Bill Perron, and R. Andrew Robertson, Selectmen

Also Present: Leslie A. Boswak, Town Administrator

Regular Business

- Items for Attention – Mrs. Cady

Mrs. Cady brought to the attention of the board her disgust with the wastefulness of the Planning Board. She raised issue with the bill from the Engineer to the town and the way that those bills are presented to the Board for approval with a lack of billing details. Chairman Reagan noted that the Planning Board has contacted the Town Administrator to express their desire to work with Mrs. Cady to resolve any disputes. Selectman Barry asked if it would be possible for Mrs. Cade to put her complaints in writing, citing specific details and examples so that the Board will have something tangible to act upon. Mrs. Cady agreed to do so. She also made the suggestion that the Board enact a policy requiring that the Planning Board representative go through the Town Administrator prior to contacting legal counsel in an effort to reduce costs and focus resources.

- Outstanding Minutes – August 15st & 22nd

Motion to approve the minutes – Selectman Robertson

Second – Vice Chairman O'Neal

Vote – All in favor, (Selectman Robertson abstained with regards to the 8/22 Minutes due to lack of attendance) – Motion Carries

- Accounts Payable - \$19,218.31

Motion – Vice Chairman O'Neal moved to approve the Accounts Payable as stated

Seconded – Selectman Barry

No Discussion – All in Favor – Motion Carries

For Signatures

- Appointment of Nancy Brown-McKinney to the Office of The Heritage Commission as an Alternate

Motion to approve– Vice Chairman O'Neal

Second – Selectman Robertson

No Discussion – All in Favor – Motion Carries

- Form MS 1 – Request for Extension – Waiting on Receipt of Utility Values

Motion to request extension through 9/12/11 – Vice Chairman O'Neal

Second – Selectman Barry

No Discussion - All In Favor – Motion Carries

- Commercial Service Agreement with Waste Management

Agreement contains reduced charges for the container located at the GBW Building in the amount of \$483.31

Motion – Selectman Barry

Second - Selectman Robertson

No Discussion – All in Favor – Motion Carries

- Abatement – Deerfield Fair Association - \$257

Motion – Selectman Barry

Second – Selectman Robertson

No Discussion - All in Favor – Motion Carries

Correspondence

- **Road Agent Request for Clarification** – The Road Agent has asked the Board for clarification as far as what information is needed with regards to his projects list. Selectman Barry stated he didn't remember requesting a projects list and believed that detail would typically come along with the department's budget. Vice Chairman O'Neil would find it worthwhile to have an explanation of the department's plans in advance with regards to ditching locations, brush cutting, etc. Selectman Barry agreed the quarterly updates would be valuable, Chairman Reagan and Selectman Robertson agreed.
- **Fired Department** – Chairman Reagan reported that the fire department had just two pieces of hose that failed the hose test
- **Sealed Minutes** – Selectman Barry would like to request that Town Administrator L. Boswak be authorized to access sealed minutes from Non-Public Sessions held prior to her employment as necessary to do her job.

Motion – Selectman Barry

Second - Vice Chairman O'Neal

No Discussion – All in Favor – Motion Carries

Unfinished Business

- Town Administrator's Report

- MS-1 will be read to be signed at the signature meeting on Tuesday, September 6th.
- Town has advertised for on-call employees at the Transfer Station – no applicants to date.
- Per Jerry Coogan, the Planning Board is interested in working with the BOS to set up the town's Capital Improvement Plan
- Trees are stuck in wires over Saddleback Mountain, Middle, Meetinghouse Hill, Cole and Candia Roads. Wires are live and Highway Department cannot remove trees until the power companies have turned off power.
- The boards at Freese's Pond have been removed anonymously – The Water Commission and Hwy Dept had a planned schedule to remove them.

Citizens Comments

Harriet Cady would like to raise the following:

- Regarding the Fair Abatement, when she recently walked the fairgrounds they discovered a barn that had been left off of the assessment along with errors in the reporting of bathrooms and depreciation figures. They have numbered all the buildings as displayed on the Fairgrounds map and will be assigning letters to accessories such as bleachers. The Fair Committee will be writing a letter requesting that Fire, Rescue and Police Buildings on the property be identified as non-profit. She feels there is now a good sense of assessment on the property.
- Regarding the unsealing of Non Public Minutes – does not believe they have been unsealed in the past, wonders if by law this is allowed following the termination of an employee. Selectman Barry noted that the Board has, on occasion, unsealed minutes to previous Town Administrator over the past two years, though it does not make a habit of it.

Kathy Shigo asked if the Board had any first-hand knowledge of power restoration estimates. Chairman Reagan has been told one or two days. She also expressed her support of receiving a quarterly report from the Road Agent as she has attempted to get mowing/tree cutting timelines from them in the past and has been unsuccessful. She would like to see things prioritized and communicated on a more regular basis.

Nonpublic Session:

6:00 pm Selectman Robertson made a motion to enter a Nonpublic Session under RSA 91-A:3,II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Seconded by Selectman Barry.

Roll Call Vote: Perron-Yes; Barry-Yes; Robertson-Yes; O'Neal-Yes; Reagan-Yes

6:23 pm The Nonpublic Session ended.

No Action/No Decisions:

It was noted that no action was taken or decisions made within either Nonpublic Session.

Minutes Sealed:

MOTION: Selectman Robertson made a motion to seal the Minutes of the Nonpublic Session as divulgence of information contained in those minutes would likely adversely affect the reputation of a person or persons not a member of this Board. Seconded by Selectman Barry.

Roll Call Vote: Perron-Yes; Barry-Yes; Robertson-Yes; O'Neal-Yes; Reagan-Yes

Adjourned

6:25 pm

MOTION: Selectman Robertson made a Motion to adjourn. **SECONDED:** Selectman Barry **VOTE:** All in Favor
The August 29, 2011 meeting is adjourned.