

**TOWN OF DEERFIELD  
BOARD OF SELECTMEN  
October 9, 2012  
MINUTES**

**Call to Order**

5:30pm: Chairman, Steve Barry called the meeting to order.

**Pledge of Allegiance to the Flag**

Chairman Barry asked all to rise and pledge allegiance to the Flag.

**Present:** Steve Barry, Chairman; Alan O'Neal, Vice Chairman; Bill Perron, and Richard Pitman and R. Andrew Robertson Selectmen

**Also Present:** Leslie Boswak, Town Administrator

**Opening of Bids**

- A. Heating Oil (24,000 gal Town Buildings & 13,000 gal School)
  - a. Palmer Gas – Fixed @ \$3.579/gal or variable at current market price less 15 cent discount
  - b. Fred Fuller - \$3.395/gal
  - c. Buxton Oil – Fixed \$3.499/gal or variable of \$0.29 over Sprague Energy posted price
  - d. Irving Oil – Fixed \$3.474/gal or variable of \$0.09 over direct
  - e. Rymes - \$3.43/gal

**Motion** – Selectman Robertson moves to refer these bids back to Mark Tibbetts for review and recommendation to the Board at next Monday's meeting.

**Second** – Selectman Pitman

**All in Favor – Motion Carries**

- B. Propane Bids (4,000 gallons)
  - a. Rymes - \$1.59/gal
  - b. Proulx - \$1.6225/gal
  - c. Palmer Gas – Fixed \$2.05/gal or \$0.45/gal over Atkinson landed price
  - d. Hartmann Oil - \$1.749 /gal

The Board will forward these bids to Mark Tibbetts for review and recommendation at next Monday's meeting.

- C. Diesel Fuel (8,000 gallons in 1,000 delivery increments)
  - a. Rymes - \$3.62/gal
  - b. Buxton Oil – Variable rate of \$0.29 over Sprague Energy Posted Price

The Board will forward these bids to Alex Cote for review and recommendation at next Monday's meeting.

**Scheduled Appointments**

**A. Veasey Park – Deb & Glenda Smith**

Regarding the launching of personal canoes and/or kayaks at Veasey Park the Board informed the Veasey Park Commission that it would like to put this issue before the Town via a Warrant Article. Ms. Smith saw no harm in getting an appeal from the community she has heard arguments both for and against the idea. She noted that the Commission has several questions on the matter, concerning lifeguard responsibilities and the need for a parking guard to ensure that it is residents only using the launch area. Selectman Robertson said that several parks in the State allow for this type of use, Mendum's Pond and Lake Sunapee were two examples, he suggested looking at what they have done to accommodate personal water craft.

Ms. Smith questioned why the park is restricted to use during the summer months. She feels that an ice skating rink would be a great addition to the park usage. Selectman Robertson agreed but cautioned that historically there were struggles with keeping ice fisherman and ATV riders out of the rink.

Vice Chairman O'Neal asked what the \$2,500 remaining in the current budget for repairs was expected to go towards. Ms. Smith indicated they had originally wanted to purchase a new raft, but in shopping learned they can cost from \$5,000 to \$6,000, so that area may need to be revisited.

**B. Parks & Recreation Department – Joe Manzi**

Vice Chairman O’Neal noted that he would like to see a portion of the Parks & Rec Director salary come out of the revolving fund line. For several years there seems to be an average of \$50,000 - \$60,000 remaining in the account at year end, and he would like to see the Department begin to take some of that salary from those funds with the goal of making it a self sufficient operation down the road. Selectman Robertson agreed, but noted that he would like to see this recommendation come from the Parks and Recreation Commission, additionally, he does not want to see fees raised in the programs to cover this salary as it is important for the activities to be financially accessible to families in town. Joe Manzi agreed that for 2012 there is a surplus, but pointed out that after the purchase of a furnace for the George B. White building, the revolving line ran in the red for the year ended 2011.

The Board applauded the Department for a job well done, they will ask the Town Finance Director to pull together the ending balance of the revolving fund for all the years it has been in place and will get back to the Parks & Rec Department with a recommendation as to what percentage or dollar amount of the Director’s salary they would like to see come out of the Revolving Fund and not be placed in the budget.

**C. Conservation Commission – Erick Berglund Jr**

Vice Chairman O’Neal opened discussion by asking what remains as expenditures due through the end of 2012. The Department is budgeted at \$2,000 and appears to have spent \$800 year to date, is the budget too high? Mr. Berglund informed the Board that they have approximately \$875 coming due at the end of the year in dues and Americorps supplies in addition to some anticipated legal fees and the ongoing secretarial salary. They fully expect to be at a \$0 surplus at year end. The Board thanked the Conservation Commission for that accounting and was satisfied with the budget at presented.

Leslie provided an update regarding the Lindsey Easement Violation on the Flander’s Property and the potential Legal costs associated with this. Rick Pelletier has gone to the property and believes that the materials believed to be in violation of the right of way may actually be on the individual property owners land. Mr. Pelletier suggested having a member of the Conservation Commission contact him before incurring the cost of legal involvement since it appears there is no enforceable violation.

**D. Planning Board – Gerald Coogan & Fred McGarry**

Gerald Coogan noted that Fred McGarry has been awarded the Ray Closson Award for Leadership and Planning from the Southern New Hampshire Planning Commission. The Board congratulated Fred and thanked him for his efforts.

Selectman Robertson asked for a review of why the Department’s Consultant line was up \$5,000 over last year. Mr. Coogan indicated that this was directly related to their plans to update the CIP Plan and create some financial reporting. Selectman Robertson felt that, looking at the historical data needed to complete this work, this may be something that couple be pulled together by someone without hiring an outside consultant. Board members agreed.

**Motion** – Vice Chairman O’Neal moves to remove \$4,500 from the Planning Board’s Consultant Line, as is directly related to the CIP Program

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**E. Police Department Fair Update – Chief Greeley**

Chief Greeley reported that they currently have 2,541 pieces of evidence secured in storage as a result of the counterfeit bust made during the Fair. Over the wet weekend there were 11 arrests, 2 accidents, and 28 incident reports. The Fair Association has paid bill for Detail costs. Additionally, the investigator involved with the counterfeit items issue has agreed to sit down with the department and offer training on the subject. Selectman Robertson asked, of the arrests, were any of them for hard drug related offenses as has been the case in years past. Chief Greeley responded no, noting that they were minor incidents and thankfully none were firearm related.

The Board congratulated Officer Alan Wilson and his wife Jenna, on the birth of Levi Alan Wilson.

**Regular Business/Signatures**

**- Approval of Minutes from September 24, 2012**

**Motion** – Vice Chairman O’Neal moves to approve the Minutes as written

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**- Approval of Minutes from October 1, 2012**

**Motion** – Vice Chairman O’Neal moves to approve the Minutes as written

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**- Accounts Payable – Two Invoices of \$29,901.66 and \$50.00 – totaling \$29,951.66**

**Motion** – Vice Chairman O’Neal moves to approve

**Second** – Selectman Robertson

**Vote - All in Favor – Motions Carries**

**- State Election Warrant**

**Motion** – Vice Chairman O’Neal moves to approve

**Second** – Selectman Robertson

**All in Favor – Motion Carries – Signatures Executed**

**- Old Center Road Deed for John & Alberta Cole**

**No Discussion – Signatures Executed**

**- Notice of Intent to Cut Wood or Timber – Charles & Sherry Sanborn**

**No Discussion – Signatures Executed**

**Unfinished Business**

Selectman Robertson pointed out that the Peg King Park, Parking Lot has become home to some vehicles using the area for overnight parking. He would like to suggest posting a sign prohibiting this. The Board agreed that a sign should be posted with “No Parking” between curfew hours with the penalty being handled by the Police Department.

**Town Administrator’s Report**

Leslie is working on putting together a Town rental policy and wanted to confirm with the Board that it is OK to charge non-residents a higher rate than residents, that they wish to continue to allow year round rentals with a heat surcharge, and that they are comfortable with charging a late fee for late returned keys or cleaning. The Board agreed with all of these items and Leslie will present the finalized policy at the next meeting.

**Other Business** None

**New Business** None

**Citizens Comments**

Kathy Shigo asked what the salary for Mr. Manzi was and what the total Department Budget is. The Board answered that Mr. Manzi’s salary is \$46,500 and that the Department budget is \$46,515, noting that the salary is essentially the budget and that all other expenditures come from the Revolving Line. Ms. Shigo would like to see the Department continue to expand the programs to hit all ages, specifically teens. She sees a lot of sports and kid related activities but thinks the Department could continue to do more to reach all of the Community.

**Adjournment**

6:45p

**Motion** – Selectman Pitman moves to adjourn the meeting of October 9, 2012

**Second** – Selectman Robertson

**All in Favor – Meeting is Adjourned**

**Next Meeting Monday, October 15<sup>th</sup> @ 8:00am**

*The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.  
Pending Approval by the Board of Selectmen*