

**TOWN OF DEERFIELD  
BOARD OF SELECTMEN**

**March 11, 2013**

**MINUTES**

**Call to Order**

5:30pm: Chairman, Steve Barry called the meeting to order.

**Pledge of Allegiance to the Flag**

Chairman Barry asked all to rise and pledge allegiance to the Flag.

**Present:** Steve Barry, Chairman; Alan O'Neal, Vice Chairman; Bill Perron, Richard Pitman and R. Andrew Robertson  
Selectmen

**Also Present:** Leslie Boswak, Town Administrator

**Recess to Public Hearing – Hazard Mitigation Plan Adoption**

Chairman Barry read the notice of posting: The following legal notice was published in the March 1, 2013 edition of the Concord Monitor. Public Hearing - Town of Deerfield, NH. The Board of Selectmen will hold a public hearing for the purpose of accepting public input about the adoption of the Town of Deerfield's Hazard Mitigation Plan. The public hearing will be held on March 11, 2013 at 5:30 p.m. in the Selectmen's Meeting Room in the George B. White Building, 8 Raymond Road, Deerfield NH.

Members of the Committee that worked to draft the Hazard Mitigation Plan were present, Jillian Harris, Regional Planner for the Southern NH Planning Commission, Denise Greig and Rick Pelletier. Ms Harris presented an overview of the process taken to update the plan. The Town's Hazard Mitigation Plan was last adopted November 30, 2007 and FEMA requires updates be submitted for approval every five years. This update was originally submitted to FEMA in August of 2012 and they received work of conditional approval in January 2013. The purpose of having this document in place is so that the Town will be eligible for certain FEMA funding, including Hazard Mitigation Grant Funding.

Selectman Pitman asked if the items presented in the plan are in place to have costs covered through the current budget to be covered, for example GPS units. Denise Greig explained that the expectation is that the Town will have five years to complete everything laid out in the plan.

With no further comments or questions the Public Hearing was adjourned at 5:40pm.

**Reconvene Selectmen Meeting**

**Motion** - Selectman Robertson moves to adopt the Hazard Mitigation Plan as presented

**Second** – Vice Chairman O'Neal

**All in Favor – Motion Carries**

**Appointments**

**Denise Greig – General Assistance Standards of Need**

Ms Greig provided an annual review of the updates that had been made to the allowable levels of assistance payments. Some adjustments had been made based on current market conditions, including an increase to the allowable levels for rent in 1 and 2 bedroom apartments, a decrease to propane amounts by \$25 and an increase of \$50 to kerosene levels.

**Motion** – Vice Chairman O'Neal moves to approve the General Assistance update as presented

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**Joe Manzi – Parks & Recreation Department Update**

Mr. Manzi asked for the Board's input on the Department using the website to recognize sponsors and donors to the programs. Vice Chairman O'Neal indicated that he would not support using the website in such a way that it began to look like an advertizing billboard, Chairman Barry and Selectman Robertson expressed that they had no objection to listing the sponsors, but agreed that the Department should be sensitive to how advertising banners are used. It was suggested that Joe continue to develop the site and bring forward some visual options/samples for the Board to review and discuss before posting on the live site.

**Regular Business/Signatures**

**- Review of Minutes from February 27, 2013**

**Motion** – Selectman Pitman moves to approve the Minutes as written

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**- Review of Minutes from March 4, 2013**

**Motion** – Vice Chairman O’Neal moves to approve the Minutes as written

**Second** – Selectman Perron

**All in Favor – Motion Carries**

**- Accounts Payable – \$39,892.49**

**Motion** – Vice Chairman O’Neal moves the accounts payable

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**- Appointment – Board of Adjustment – John Leer as Alternate Member of the ZBA for a 3 Year Term**

**Motion** – Vice Chairman O’Neal moves the appointment

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**- Appointment – Election Inspector – Barbara Daley, effective November 1, 2012 – October 31, 2013**

**Motion** – Vice Chairman O’Neal moves the appointment

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**- Veteran’s Tax Credit Application in the amount of \$500 - Tim & Sally Heckerman, Middle Rd**

**Motion** – Vice Chairman O’Neal moves to approve

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**- Elderly & Disabled Tax Deferral Application, two years deferrals totaling \$3,482.33 – James Ritchie TTEE**

**Motion** – Vice Chairman O’Neal moves to approve the deferral as presented

**Second** – Selectman Robertson

**All in Favor – Motion Carries**

**- Intent to Cut Wood or Timber – Pat & Sandra Cassier**

**Signatures Executed**

**Correspondence**

The Board is in receipt of a letter from Bernie Cameron asking that the Town Hall \$50 fees be waived for the New Hampshire Humanities “Go” Educational series spanning four dates.

**Motion** – Selectman Robertson moves to waive all Town Hall Fees

**Second** – Selectman Perron

**All in Favor – Motion Carries**

The Board is in receipt of a letter from the Deerfield Women’s Club asking that the Town Hall fees be waived for their Silver Tea event on May 4<sup>th</sup> and 5<sup>th</sup>.

**Motion** – Vice Chairman O’Neal moves to approve

**Second** – Selectman Perron

**All in Favor – Motion Carries**

**Unfinished Business**      None

***Selectman Robertson was excused at this time***

**Town Administrator’s Report**

L. Boswak informed the Board that she will be presenting the Capital Improvement Plan to the Planning Board on Wednesday and expects to engage the Department Heads as the budgeting process unfolds.

**Other Business**      Chairman Barry noted that they will need three members of the Board present at the Polling tomorrow.

**New Business** Vice Chairman O'Neal mentioned the restoration of the moderator's desk and noted that it looks fantastic.

**Citizens Comments**

Don Daley spoke to remind the Selectmen of an email that he has sent on March 6<sup>th</sup> them regarding the voting guide and Petition Warrant Article 19 which notes the Selectman were not in favor. He had been unable to find information on when the Selectman had discussed or voted on that Article. He also expressed his disappointment with the Selectman with regards to one of the Petition Warrant Articles; he felt the explanation was misleading as to what would happen if a voter supported the item.

**Nonpublic Session:**

**6:00 pm** Vice Chairman O'Neal made a motion to enter a Nonpublic Session under RSA 91-A:3,II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Seconded by Selectman Perron.

**Roll Call Vote:** Pitman-Yes; Perron-Yes; O'Neal-Yes; Barry -Yes

**6:21 pm** The Nonpublic Session ended.

**No Action/No Decisions:**

Chairman Barry asked that the record show no action was taken during the Non-Public session.

**Minutes Sealed:**

Vice Chairman O'Neal made a motion to seal the minutes. Seconded by Selectman Pitman. Roll Call Vote: Pitman- Yes; Perron-Yes; O'Neal-Yes; Barry-Yes

**Meeting Adjourns at 6:21pm**

**Next Meeting Monday, March 18<sup>th</sup> @ 8:00am**

*The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.  
Pending Approval by the Board of Selectmen*