

**Town of Deerfield  
BOARD OF SELECTMEN  
March 30, 2015**

**MINUTES**

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**Call to Order**

5:30p: Chairman, Steve Barry called the meeting to order.

**Present:** Steve Barry, Chairman; Richard Pitman, Vice Chairman, Rebecca Hutchinson, R Andrew Robertson, and Jeff Shute Selectmen

**Also Present:** Jan Foisy, Town Finance Director/Interim Town Administrator; Penny Touchette, Bookkeeper/Assessing Supervisor

**Pledge of Allegiance to the Flag**

Chairman Barry asks all to rise and pledge allegiance to the Flag.

**Regular Business & Signatures**

- **Minutes of March 16, 2015**
  - Motion:** Vice Chairman Pitman moves the minutes as written
  - Second:** Selectman Robertson
  - Vote to approve as amended: Yea 5, Nay 0, Abstained 0 - Motion Carries**
- **Payroll Manifest - \$46,598.67 (\$35,187.11 net)**
  - Motion:** Vice Chairman Pitman moves to approve
  - Second:** Selectman Robertson
  - Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**
- **Accounts Payable - \$68,588.25**
  - Motion:** Vice Chairman Pitman moves to approve
  - Second:** Selectman Robertson
  - Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Correspondence**

- **Planning Board Recommends to appoint Richard Pelletier as an Alternate Member with a 3-Year term, per the vote at the meeting of March 25th**
  - Motion:** Vice Chairman Pitman moves appoint Mr. Pelletier as such
  - Second:** Selectwoman Hutchinson
  - Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**
- **Town Hall Rental Fee Waiver Request - Coffeehouse April 11th to benefit the Playground Fundraising**
  - Motion:** Selectwoman Hutchinson moves to grant the waiver
  - Second:** Selectman Shute
  - Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**
- **Northwood Lake Watershed Association - Request to expend \$6,000 as approved by Warrant Article 10**
  - Motion:** Selectman Robertson moves to approve

**Second:** Selectwoman Hutchinson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

- **Property Owners at 4 Corey Rd have reached an agreement to buy back their property for \$72,000**

**Motion:** Vice Chairman Pitman moves to execute the agreement

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

Chairman Barry noted that the Planning Board will hold an Informational Session on April 8th @ 7p at the George B. White Building to discuss Workforce Housing and Village District Amendments

Police Chief Duquette has informed the Board of a change to the procedures for the issuance of pistol/revolver licenses. New procedures will require permits to be picked up in the Finance Office at the George B. White Building versus delivered by an Officer.

The Town has received notice of optional hearings with the Rockingham County Superior Court regarding the NH Electric Co-Op vs. Town of Deerfield.

Members of the Select Board have reviewed a series of emails regarding the Supervisors of the Checklist and their laptops. Chairman Barry spoke that he was of the understanding that the Supervisors had been permitted to purchase a laptop from the 2014 budget with the intent that the purchase would eliminate the need for a 2015 purchase. The Supervisors purchased a laptop computer from the 2014 funds, had a machine donated for use and seems to have purchased a machine with the 2015 budget, though no receipt for the third machine has been presented. There was some confusion surrounding a machine IT Administrator thought was donated to the Town. Supervisor of the Checklist H. Cady spoke that the machine was donated to her and she planned to use it on Town business. She felt there was no reason the Supervisors shouldn't be able to purchase 2 laptops (one in 2014, a second in 2015) as they turned more than \$1,000 of their 2014 back to the general fund last year and have sufficient funds in 2015 to cover the cost.

Selectman Robertson spoke to the Town's process for purchases of items totaling more than \$500. Selectwoman Hutchinson asked that, going forward, it be a general policy that the IT Department, or any Town employee, receives something in writing verifying the ownership of equipment prior to spending any time working with it. Vice Chairman Pitman expressed a high level of concern with having Town voter information on a machine not owned by the Town, members of the Board agreed. It was concluded that the Board would take tonight's discussion under advisement and make a final decision once a receipt is formally produced.

**Unfinished Business**      None

**New Business**      None

**Other Business**

Selectman Shute noted that the minutes approved at the start of the meeting were read from the agenda as being for March 16th, when they were in fact for March 23rd.

**Motion:** Vice Chairman Pitman moves to approve the minutes of March 23rd as written

**Second:** Selectwoman Hutchinson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

### **Citizens Comments**

Resident Kevin Verville spoke to the Board regarding the state of the Town's roadways and with a request to record and digitize all public meetings. Regarding the roads, he expressed concern that the condition of the Town's roadways is further deteriorating each year as budgets are passed without any significant funding for repairs and resurfacing. He sees this as a ticking time bomb that, in the long range will cost the taxpayers of Deerfield handsomely. He encouraged the Board to use the coming weeks and months to begin an open discourse with the Public, to reach out to the Road Agent and to residents, and to brainstorm around ways to move forward on the issue.

Secondly, Mr. Verville asked that the Town video record all public meetings and to make them available online. He feels that cable viewership is on the decline and added that online videos will allow for a larger audience to be reached including residents who travel or may winter away. He feels by posting meeting videos online the transparency of local government and public participation would both increase.

### **Recess Non Public Session RSA 91-A:3, II(b)**

**Motion:** Vice Chairman Pitman moves to adjourn to Non Public Session

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

### **Reconvene**

Chairman Barry noted for the record that no action was taken during the Non Public Session.

**Motion:** Selectman Robertson moves to hire Jan Foisy as Town Administrator, effectively immediately, at an approximate compensation of \$65,000/year

**Second:** Vice Chairman Pitman

**Discussion:** Selectwoman Hutchinson voiced her respectful opposition to the motion.

**Vote: Yea 4, Nay 1, Abstained 0 - Motion Carries**

### **Adjournment**

**Motion:** Vice Chairman Pitman moves to adjourn the meeting of March 30th

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Next Meeting Monday, April 6th @ 5:30p**

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.  
Pending approval by the Board of Selectmen.*