

Town of Deerfield
BOARD OF SELECTMEN
June 1, 2015
MINUTES

Call to Order

5:30p: Chairman, Steve Barry called the meeting to order.

Present: Steve Barry, Chairman; Richard Pitman, Vice Chairman, Rebecca Hutchinson, R Andrew Robertson and Jeff Shute Selectmen

Also Present: Jan Foisy, Town Administrator; Penny Touchette, Finance Director

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Longevity Awards

Carl Oehler - Highway Department - 15 Years

Allen Studley - Transfer Station - 5 Years

The Board thanked Mr. Oehler and Mr. Studley for their dedicated service to the Town.

Opening Bids - Winter Sand

DeCato Sand & Gravel - \$7.55/ton delivered

North East Earth Mechanics - \$8.43/ton delivered

Brox Industries - \$17.50/ton (washed stone sand)

Plourde Sand & Gravel - \$10.16/ton delivered

Merrill Construction - \$8.10/ton delivered

The bids were forwarded to the Road Agent for his review and recommendation.

Regular Business & Signatures

- **Minutes of May 18, 2015**

Motion: Vice Chairman Pitman moves the minutes as written

Second: Selectman Robertson

Discussion: Selectwoman Hutchinson asked that on page 6, the lines regarding FOCUS and the Angel investors be revised to read that, "FOCUS will share financial information about the cost of publishing the Communicator with any group or individual who may want to consider sponsoring the Communicator."

Vote to approve as amended: Yea 5, Nay 0, Abstained 0 - Motion Carries

- **Boston Post Cane Recipient - John J. Dearborn**

Chairman Barry spoke that the Boston Post Cane Recipient, Mr. John J. Dearborn, will be unable to attend the next meeting due to his not feeling well.

Motion: Vice Chairman Pitman moves to award the Boston Post Cane to Deerfield's Oldest Resident, John J. Dearborn, and to present the award at a later date.

Second: Selectwoman Hutchinson

Discussion: Selectman Robertson noted that the Board is willing to go to the best location for Mr. Dearborn to make the presentation.

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

- **Accounts Payable - \$522,659.07 (\$500,000 transferred to the School)**

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

- **At the May 26th meeting the ZBA has voted to appoint Paul Lucciano (4 Sunset Ln) as member and Steven Stephenson (119 Mt. Delight) as alternate member with terms to expire April 30, 2017**

Motion: Vice Chairman Pitman moves to approve the appointments

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

- **At the May 27th meeting the Planning Board has voted to appoint Fred McGarry and Francis Menard to the Southern NH Planning Commission**

Motion: Selectman Robertson moves to approve the appointments

Second: Vice Chairman Pitman

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

- **Non-Contemporaneous Business - 3 Members Signing - May 22 and May 25, 2015**

Accounts Payable - \$563,196.94 (\$500,000 transferred to the School)

Payroll Manifest - \$48,067.40 (\$36,141.93 net)

- **Current Use Change Tax - \$5,500 to Joyce Yeaton of Richie Rd**

Motion: Selectman Robertson moves to collect

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

5:45 - Select Board Meeting Recesses

Open - Public Hearing - Barn Preservation

Chairman Barry spoke that the Public Hearing was to receive public input regarding the renewal of a discretionary Easement on the Barn owned by Thomas & Paula Dunigan at 169 Mt Delight Road and to consider a new discretionary easement for the Barn owned by Robert & Barbara Matthews at 47 Candia Road.

Joe Boyle of 181 Mt. Delight Road voiced his support for the easement on the Mt. Delight Barn and gave a brief oral history of the property. Jim Deely expressed his support for the easement on the Matthew's Barn. He spoke that it is unique in its historical value both locally and at the State level.

With no further comment Chairman Barry closed the Public Hearing.

5:55 - Select Board Meeting Reconvene

Selectman Robertson spoke in support of awarding the full discount allowable under the RSA as he feels there is value in preserving the historic Barns and the tax impact is relatively insignificant. Chairman Barry provided that

the Barn at 47 Candia Rd is assessed at \$8,500 with taxes of \$195.59. A 75% reduction of assessed value would result in an assessment of \$2,121 and taxes of \$48.80.

Motion: Vice Chairman Pitman moves to approve discounting the assessed value of the Matthew's Barn by 75% to 25% of its value.

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Chairman Barry advised that the Barn at 169 Mt. Delight Road has a full assessed tax of \$690.30 and that reducing that figure by 75% would result in taxes of \$172.58.

Motion: Vice Chairman Pitman moves to approve the renewal of the easement at 75%

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Regular Business - Cont.

- **Intent to Cut Wood or Timber - John & Susan Smith, Map 415, Lot 74**
Signatures executed
- **Intent to Cut Wood or Timber - John & Susan Smith, Map 415, Lot 65**
Signatures executed
- **Intent to Cut Wood or Timber - Doug & Karen Leavitt, Map 413, Lot 93**
Signatures executed
- **Letter from the Board to Fran Menard accepting, with regret, her resignation from the Upper Lamprey River Scenic Byway Council**

Correspondence

Residents Ron and Dot Charland of 51 Old Centre Road have offered to donate two 6ft trees/shrubs for the front entrance of the George B. White Building, with the Deerfield Garden Club to handle planting. The Board agreed to the idea and thanked the Charland's.

The Southern New Hampshire Planning Commission has asked that the Town look to replace Fran Menard and Lindsey Coombs following their resignation from the Upper Lamprey River Scenic Byway Council.

The Town has an opportunity to vote on a matter regarding the NH Electrical Co-Op and members of the Board agreed not to cast a vote on the matter.

Chairman Barry noted that the Town will receive \$19,613.76 in FEMA reimbursement money. J. Foisy advised that, upon receipt, the correlating expenses will be removed from the Highway Department's budget.

The Board received notice that Cindy Kelsey was appointed to the Local River Management Advisory Committee. Notice was also received from George Sancoucy that Eversource, FairPoint and the NH Electrical Co-Op have all applied for tax abatements.

Town Administrator Report

J. Foisy informed the Board that two quotes have been obtained to replace the A/C Units at the George B. White Building. 2 of the 4 units that were installed in 1995 have failed and she believes it is only a matter of time before the remaining 2 follow suit. Brookside Mechanical has quoted the work at \$15,000 and Al Terry at \$15,982. She recommends moving forward with Brookside Mechanical.

Motion: Selectman Robertson moves to approve taking \$15,000 from the Government Buildings & Infrastructure Capital Reserve Fund to hire Brookside Mechanical for the work described

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

J. Foisy updated that Kevin McDonald has asked permission to build a Smokey the Bear sign to be located on Raymond Road and to relocate the current Bear to the South Station at no cost to the Town. The Board had no objections.

Mark Young, Kevin Barry and Jan Foisy are working with the lineman at MetroCast to address the moving of the wires to the utility poles at Town Center.

Joanne Wasson has been researching the Boston Post Cane and has come up with several names that should be placed on the plaque at the Town Hall. J. Foisy will follow up and keep the Board informed of that work.

Kevin Barry has asked permission to place an ad for additional Part Time help in the Town Clerk/Tax Collector's Office. The employment would be for approximately 4 hours a week to cover the busy tax and dog licensing time and to cover vacations. Selectwoman Hutchinson expressed concern as to whether the limited amount of hours would allow for the Office to secure someone who knew the position well. The Board had no other objections.

J. Foisy has put out a notice seeking to fill the vacant Water Commissioner position. Additionally, the Veasey Park Commission has been in touch that they are working on bringing more information to the Board on the plans for the non-motorized watercraft foot path.

Unfinished Business

Selectman Robertson spoke that, after the motion and approving vote at the last meeting to hire a part time bookkeeper he has had conversations with J. Foisy and feels further discussion around keeping the position Full Time is appropriate. J. Foisy spoke in favor of the bookkeeper being a full time employee as advertised. She indicated that the Office has fallen behind on some work with the turn over and that there is a real need for a full time addition to staff.

Motion: Selectman Robertson moves to return the bookkeeper position to Full Time with a probationary period to run through 10/1/15

Second: Vice Chairman Pitman

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Other Business None

New Business None

Citizens Comments

Ms. Kathy Shigo asked whether the money for the bookkeeper's salary was already in the budget, J. Foisy confirmed that it is. Ms. Shigo expressed concern about the availability of information for residents of Town, specifically as relates to local crime that appears to be on the rise. With the loss of the Communicator she suggested that the Town ask a reporter from the Union Leader or Concord Monitor to cover Deerfield or publish the Deerfield Police Reports.

Another attendee shared that, for those watching meetings at home on TV, ninety percent of the Member's voices do not come through. She encouraged member to speak up.

Non Public Session - 91-A:3, IIc

Motion: Vice Chairman Pitman moves to enter into a Non Public Session

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry notes for the record that no action was taken during the Non-Public session.

Motion: Selectman Robertson moves to seal the minutes of the Non-Public session

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Motion: Vice Chairman Pitman moves to adjourn the meeting of June 1, 2015

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, June 15th @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*