

**Town of Deerfield
BOARD OF SELECTMEN
June 29, 2015
MINUTES**

Call to Order

5:30p - Vice Chairman Richard Pitman called the meeting to order.

Present: Richard Pitman, Vice Chairman; Rebecca Hutchinson, R Andrew Robertson and Jeff Shute Selectmen

Absent: Stephen Barry, Chairman

Also Present: Jan Foisy, Town Administrator

Pledge of Allegiance to the Flag

Vice Chairman Pitman asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Open Bids - George B. White Building Windows

Gary Anderson, Nottingham, NH	\$40,050
E. Guimond Construction, Bow, NH	\$63,395
Score Construction, Londonderry, NH	\$71,588

Mark Tibbetts confirmed that all firms bidding were present for the mandatory walk through. The bids were given to Mark Tibbetts for review and recommendation.

Open Bids - Highway Department Storage Building

Barry Brothers, Manchester, NH	\$59,930
New & Improved Woodworking, Deerfield, NH	\$66,875
Score Construction, Londonderry, NH	\$100,680
E. Guimond Construction, Bow, NH	\$51,190
Jeff Gagnon Barn Builders, Weare, NH	\$42,900
Dustin's Carpentry, Pembroke, NH	\$41,800

Bids were given to the Road Agent for review and recommendation.

Solar Up - Erik Berglund & Wes Golomb

Wes Golomb asked that the Board sign a letter for the Solar Up Group to mail to Town residents summarizing the project. The initiative is the result of a grant from the Southern NH Planning Commission. The group has agreed to work with Granite State Solar on cost efficiencies and options for financing. There are kick-off meetings scheduled for August 1st at the Deerfield Town Hall and August 2nd in Candia. The group also had signage and a banner they asked to post in Town. There were no objections from the Board regarding the Letter or Signage.

Selectwoman Hutchinson asked that Mr. Golomb give the audience a description of the project. He spoke that it is a grass roots effort to support solar energy. The goal is to double the number of solar units in Deerfield over a four month period, currently there are 24 units and the group has set a goal of 25. The more people involved in the effort, the lower the pricing. There will be a variety of events scheduled between August 1st and November 30th to promote the initiative.

Regular Business

Minutes - June 15, 2015

Motion: Selectman Robertson moves to approve the minutes as written

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Intent to Cut Wood or Timber - Corey & Sarah Vose, 10 Parade Road

Signatures Executed

Permit Application - Property Tax Abatement - Barbara Nutter

Signatures Executed

Town Hall - Rear Door Replacement

Motion: Selectman Robertson moves to transfer \$5,735.02 from the Municipal Government Building & Infrastructure Expendable Trust Fund to replace the back door at the Town Hall, payable to Jackson Lumber & Millwork

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Tax Abatement - Tukcor Real Estate, Current Use Change Tax - \$1,000 for Map 419 Lot 27-12 & 13

Motion: Selectman Robertson moves to approve the abatement

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Tax Abatement Denial - Northern New England Telephone Operations, LLC - 2014 Abatement Request

Motion: Selectman Robertson moves to approve the denial

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Tax Abatement Denial - NH Electrical Co-Op - 2014 Abatement Request

Motion: Selectman Robertson moves to approve the denial

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Tax Abatement Denial - Public Service of NH DBA Eversource - 2014 Abatement Request

Motion: Selectman Robertson moves to approve the denial
Second: Selectwoman Hutchinson
Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Town Clerk/Tax Collector - Refund Requests for Overpayment of 2015 Taxes Totaling \$11,465.55

Steven Piwowarczyk Jr. - 38 Candia Road - \$2,072

Motion: Selectman Robertson moves to approve

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Ann Travers - 99 Mt Delight Rd- \$3,491.55

Motion: Selectman Robertson moves to approve

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Norman Hunter - 210 South Rd - \$3,570

Motion: Selectman Robertson moves to approve

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Scott Anderson - 136 South Rd - \$2,332

Motion: Selectman Robertson moves to approve

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Timber Tax Levy - Christopher Roberge, 219 South Rd - \$6,633 & Charles & Cheri Sanborn - \$726.97

Motion: Selectman Robertson moves to approve

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Town Clerk/Tax Collector - List of Unlicensed Dogs - Request to Issue Warrants for Unlicensed Dogs Pursuant to RSA 466-14 (493 Dogs)

Motion: Selectman Robertson moves to Issue the outstanding Dog Warrant

Second: Selectmen Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Letter to Melanson & Heath to Certify Audit is Complete

Motion: Selectman Robertson moves to sign the letter

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

MS 535 - Town Financial Report

Motion: Selectman Robertson moves to sign the form MS 535 and submit to the State Dept. of Revenue

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

2016 Tax Map Maintenance Proposal - \$3,000 to Cartographics

Motion: Selectman Robertson moves to sign and renew the agreement

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Non-Contemporaneous Business - 3 Members Signing - June 19, 2015

Accounts Payable - \$61,956.22

Payroll Manifest - \$49,549.54 (\$37,967.21 net)

Correspondence

The Town has received a check from Charles Marino in the amount of \$4,487.81 for the Timber Harvest done at the Transfer Station.

Primex has notified the Town that, pursuant to the Premium Holiday previously approved by the Board, the Town will recognize a credit off of next year's Unemployment and Worker's Compensation Policy payments.

Scheduled Appointments Continued

Jill Nickerson - Middle Rd

Ms. Nickerson, together with the assistance of Counsel Timothy Dewyngaert asked that the conversation be held during a Non Public Session.

Motion: Selectman Robertson moves to enter into a Non Public Session pursuant to RSA 91-A:3, II (c)

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Reconvene

Vice Chairman Pitman notes for the record that no action was taken during the Non Public Session.

Motion: Selectman Robertson moves to seal the minutes of the Non Public Session

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Correspondence Cont.

The Board has received a letter regarding the past due taxes on a property at 41 Nottingham Road. The owner has asked that the Town abate the penalties and interest owed on the property, totaling some \$35,000. The Board asked that the Town Administrator invite the individual in to discuss the matter further.

The Town has received \$799.75 from the State of NH through the Fire Department Fire Suppression Grant. The monies will be put into the General Fund.

The Board has received notice that Mattise Collins Property Services will be changing its name and address, now operating as "MCPS".

Town Administrator's Report

J. Foisy reported that, through May 22 the Town has collected \$5,149,094.90 (approx 80%) of the first half of 2015 taxes.

Thanks were offered to the ladies of the Deerfield Garden Club responsible for planting the potted plants at the front of the George B. White Building.

The Highway Department will be taking Monday, July 6th as a Holiday as Friday is its normal day off. The Department also expects to begin paving on Pleasant Hill July 1st.

The 2014 Journal Adjustments will be made Friday and updated 2015 expenditure reports have been sent to Department Heads. J. Foisy expects the Town will receive the Financial Management Statement shortly.

The 250th Anniversary Committee has asked to sell the commemorative license plates in the Town's Finance Office. There were no objections from the Board. The plates will be available for \$25. A letter will accompany them, certifying the validity of use, and they may be placed on the front of vehicles from 1/1/2016 through 12/31/2016.

The MBC will meet Tuesday, June 30th at 6:30p.

Finally, J. Foisy reported that the cost of the Special Election recently held in Town totaled \$2,459.79.

Unfinished Business None

New Business

Selectman Robertson reported that he has received two complaints from kayakers that have been turned away from parking at the boat ramp due to cars parking that appear to be people using the area as a beach. He asked whether the Police Department might be able to increase patrols of the area, or if it was solely a function of the State Fish & Game.

Citizens Comments

Ms. Harriet Cady raised two questions, she asked whether the Town counts the parcels that are updated through the tax map updates, or simply accepts the \$3,000 annual cost. She questioned whether there had been that much development in Town over the past two years. Secondly, she asked how the Insurance Premium credits are reflected during the budget process.

Non-Public Session

Motion: Selectman Robertson moves to enter into a Non Public Session pursuant to RSA 91-A:3, II (c)

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Reconvene

Vice Chairman Pitman notes for the record that no action was taken during the Non Public Session.

Motion: Selectman Robertson moves to seal the minutes of the Non Public Session

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Adjourn - 7:08p

Motion: Selectman Robertson moves to adjourn the meeting of June 29, 2015

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, July 13th @ 5:30p

The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.

Pending approval by the Board of Selectmen.