

**Town of Deerfield  
BOARD OF SELECTMEN  
September 21, 2015  
MINUTES**

**Call to Order**

5:30p - Chairman Stephen Barry called the meeting to order.

**Present:** Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Rebecca Hutchinson, R. Andrew Robertson and Jeff Shute Selectmen

**Also Present:** Penny Touchette, Finance Director

**Pledge of Allegiance to the Flag**

Chairman Barry asks all to rise and pledge allegiance to the Flag.

**Non Public Session**

**Motion:** Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91-A:3, II (c)

**Second:** Selectwoman Hutchinson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Reconvene**

Chairman Barry noted for the record that no action was taken during the Non Public Session.

**Motion:** Vice Chairman Pitman moves to seal the minutes of the Non Public Session

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Regular Business**

**Minutes - September 11, 2015**

**Motion:** Vice Chairman Pitman moves the minutes as written

**Second:** Selectwoman Hutchinson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Minutes - September 14, 2015**

**Motion:** Vice Chairman Pitman moves the minutes as written

**Second:** Selectman Shute

**Vote: Yea 4, Nay 0, Abstained 1 - Motion Carries**

**Accounts Payable - \$43,791.31**

**Motion:** Vice Chairman Pitman moves to approve

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Timber Tax Levy - \$0 - Brown Road**

Chairman Barry noted that the levy approved at prior meeting was missing a signature. Signatures were executed.

### **Application for Reimbursement of Tax Revenue for State Forest Land**

Chairman Barry spoke that the application included acreage in Bear Brook assessed at \$2,068,719, 506 acres at Pawtuckaway State Park assessed at \$775,544 and the Woodman State Forest assessed at \$133,573.36.

**Motion:** Vice Chairman Pitman moves to approve the application for reimbursement

**Second:** Selectwoman Hutchinson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

### **Correspondence**

The NH Association of Assessors Office is seeking the Town's vote for Member in Good Standing and Directors. At this time the Board did not feel prepared to act on the request. Chairman Barry asked that additional details be gathered.

The Town has crafted a response letter to Ms. Boyle regarding the fire at her property.

### **Unfinished Business**

Chief Duquette presented that the proposal to add one Full Time Officer to the Department's staff and reduce the Part Time employee lines would result in a \$34,000 (5.7%) increase over the budget as originally presented for 2016. He spoke that the Over Time line has been left as is, the line is \$10,000 over year to date with another three and a half months to go. The logic for leaving Over Time as budgeted was that, even with two immediate hires, it would be May 1st before those Officers would be on active duty by themselves. Vice Chairman Pitman asked when the employee's compensation would begin. Chief Duquette responded as soon as they are hired, the goal would be to begin employment mid-October and to complete the eight weeks of field training before the Officers attended the Police Academy in January of 2016. It was confirmed that currently there are six full time officers, including the Chief; this addition would bring the Department to eight. Chief Duquette reiterated that the cost of outfitting and training a full time vs. a part time employee are the same. It is his preference to operate with full time Officers as it is easier to schedule and cover vacations. He expressed his 100% confidence that in the long run this move will save the Town money in over-time compensation.

**Motion:** Vice Chairman Pitman moves to authorize the hiring of 1 additional Full Time Officer, with the intent of replacing Part Time positions

**Second:** Selectman Robertson

**Discussion:** Chairman Barry requested that, should the candidates identified have an unexpected change of heart, or the process take an unexpected turn that the Chief return to the Board with an update. Chief Duquette agreed. Selectwoman Hutchinson asked for confirmation that, even if the current candidates are not brought on that it will remain the Chief's preference to hire full time as opposed to part time Officers. Chief Duquette confirmed yes.

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

### **New Business**

Selectman Robertson spoke that he recently sat in with the Town Administrator regarding the Health Insurance Options for 2016 and was pleasantly surprised by the numbers. The proposal will be finalized in the coming weeks.

Vice Chairman Pitman noted that he recently drove by the Highway Department's new storage facility; the building is completely framed and looks to be well on schedule.

### **Citizens Comments**

Ms. Harriet Cady asked whether the Town had any figures to show since we have had the deductible that the town pays in order to keep the cost insurance down what was the actual savings verses the amount the town paid for the deductible. Selectman Robertson responded that they do track that figure and the amounts can be presented at a later meeting.

### **Adjourn**

**Motion:** Vice Chairman Pitman moves to adjourn the meeting of September 21, 2015

**Second:** Selectman Robertson

**Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries**

**Next Meeting Monday, September 28th, 2015 @ 5:30p**

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.  
Pending approval by the Board of Selectmen.*