

**Town of Deerfield
BOARD OF SELECTMEN
November 16, 2015
MINUTES**

Call to Order

5:30p - Chairman Stephen Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; R. Andrew Robertson and Jeff Shute Selectmen

Excused: Rebecca Hutchinson, Selectwoman

Also Present: Jan Foisy, Town Administrator

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Mark Young - 244 Middle Road Clean Up

M. Young reported to the Board that he estimates the cost to clean up 244 Middle Road will be \$4,000. Selectman Robertson asked for confirmation that the waste would not be going to the Deerfield transfer station and the Road Agent confirmed. The Board asked M. Young to move forward.

Non Public Session

Motion: Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91A-3, II (c)

Second: Selectman Robertson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry notes for the record that no action was taken during the Non Public Session.

Motion: Selectman Robertson moves to seal the minutes of the Non Public Session

Second: Vice Chairman Pitman

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Jeannie Menard - Northern Pass Updates

Ms. Menard provided the Board with an update of upcoming events related to the Northern Pass. A free seminar will be offered to municipalities by a local utility appraiser to help the Town's determine the real value associated of some of the items involved in the project. The seminar will be a two hour session and two members of the Deerfield community will be in attendance. She encouraged the Board to also send a representative.

A Public Comment Period sponsored by the Department of Energy will begin on December 16th and Deerfield can expect to be host to another County Applicant Meeting sometime before January 14th. The Society for the Protection of NH Forests will be copying the Town on a letter to the Site Evaluation Committee regarding the extraction of information pertinent to Deerfield around the Wetlands permitting. The group found the time allowed for response to be inadequate. Ms. Menard noted that the Site Evaluation Committee has hired an administrator, Ms. Pamela Monroe, to address questions. Finally, Ms. Menard noted that several Communities have appointed a "Northern Pass Project Affairs Specialist" and that the Deerfield Town Administrator is looking into who that individual in Deerfield would be. The Board thanked Ms. Menard for her update. Selectman Robertson noted that the Board had received the Utility Appraisal Seminar invitation, but has decided to sever ties with Mr. Sansoucy and, as a result, was not planning to attend.

2016 Budget Review

Chairman Barry reported that Mark Tibbetts has decided to remove the Warrant Article for the purchase of a new Command Vehicle.

Regular Business

Minutes - November 19, 2015

Motion: Vice Chairman Pitman moves the minutes as written

Second: Selectman Robertson

Discussion: Selectman Shute noted that page 2, paragraph 2, "Hartford Brookfield" should read "Hartford Brook Field" and that, on page 4, three quarters of the way down the field "line" should read "lien".

Vote to approve as amended: Yea 4, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$22,101.14

Discussion: Selectman Robertson asked that the Board give further review of the request from the Supervisors of the Checklist to pay for two members to attend a conference at a cost of \$105 each. He noted that paying for Employees to attend a conference would be OK, but that the topic should be one relevant to their position, he did not feel that sessions on "Land Use Laws" and "Conflicts of Interest" pertained to the duties of the Supervisors of the Checklist. Members agreed and asked that the two \$105 charges be removed from the manifest.

Motion: Vice Chairman Pitman moves to approve the adjusted Accounts Payable amount of \$21,891.14

Second: Selectman Robertson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Notice of Computer Adjustment - \$908 at Map 405, Lot 053-3, Griffin Rd

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Shute

Discussion: Selectman Robertson noted that his abstention will be because the property owner is an employee of his.

Vote: Yea 3, Nay 0, Abstained 1 - Motion Carries

Continuing Agreement - Prosecutor Lisa Rick - \$15,600/year

J. Foisy noted that the cost of the contract has increased \$300 over 2015. Department Officers have been going to the Court for Administrative License Suspension Hearings and the Chief has asked that Ms. Rick represent the Town in these hearings going forward.

Motion: Selectman Robertson moves to approve and authorize the Chair to sign

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Fire Department Correspondence re: Communications Administration

Motion: Selectman Robertson moves to approve the correspondence to be sent to the Fire Chief

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Town Hall Rental Waiver Request - American Legion Auxiliary

The American Legion Auxiliary has asked that the Town Hall Rental and Heating fees be waived for its Annual Cookie Walk and Raffle to be held December 12, 2015.

Motion: Selectman Robertson moves to waive the fees

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Intent to Cut Wood or Timber - Map 414, Lots 142, 142-2, and 142-3, Mt. Delight Road

Signatures Executed

Correspondence

The Northwood Lake Watershed Association President Kevin Ash has delivered a letter detailing the group's 2016 budgeting information which will result in a \$10,000 operating deficit. The group asks that Deerfield increase its support from \$6,000 to \$8,000. The Board had no objections to putting forward the Warrant Article at the increased amount.

The Southern New Hampshire Planning Commission's Transportation Coordinator has asked for the opportunity to speak with the Board regarding the Upper Lamprey River Scenic Byway, the Board declined to schedule a session.

The Town is in receipt of the Society for the Protection of New Hampshire Forests letter regarding the October 19, 2015 Site Evaluation Committee Application as described by Ms. Menard. The Board also received the invitation from Mr. Sansoucy regarding the Department of Energy Northern Pass Project evaluations also previously described by Ms. Menard.

Town Administrator's Report

J. Foisy asked that the Board approve the hiring of Peter Lemay for the full time bookkeeper position at a rate of \$20/hour and 40 hours per week with a six month probationary period.

Motion: Vice Chairman Pitman moves to approve the Personnel Action Request
Second: Selectman Robertson
Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

J. Foisy updated that Steve Jamele has asked to replace the Town's server now as opposed to waiting until 2016. The estimated cost is \$4,000 and the funds will likely come from the Town Administrator's budget line. The Board had no objections.

The proposed 2016 Board of Selectmen Meeting schedule was presented for review and, finally, J. Foisy noted that the 2016 Town Administrator's budget would be updated to include Peter's wages.

Unfinished/Other/New Business None

Citizens Comments

.An attendee asked why the Town would have no backup available for its data. J. Foisy responded that the data is backed up, but if the server crashes the Town does not have a second machine to take over.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of November 16, 2015
Second: Selectman Robertson
Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, November 23rd, 2015 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*