

**Town of Deerfield
BOARD OF SELECTMEN
July 6, 2015
MINUTES**

Call to Order

5:30p - Vice Chairman Richard Pitman called the meeting to order.

Present: Richard Pitman, Vice Chairman; Rebecca Hutchinson, R Andrew Robertson and Jeff Shute Selectmen

Also Present: Jan Foisy, Town Administrator

Pledge of Allegiance to the Flag

Vice Chairman Pitman asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Award Bids - George B. White Building Windows

J. Foisy reported that Mark Tibbetts' recommendation for the installation of windows at the George B. White Building is Gary Anderson of Nottingham, NH.

Motion: Selectman Robertson moved to award the contract to Gary Anderson in the amount of \$40,050

Second: Selectwoman Hutchinson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Selectman Shute was absent at the time of this vote

Award Bids - Highway Department Storage Building

Vice Chairman Pitman reported that Road Agent Mark Young has recommended Dustin's Carpentry LLC of Pembroke, NH. He noted that this was the low bid and that Dustin's Carpentry rebuilt the Department's Salt Shed some time ago and that the Town was pleased with the work.

Motion: Selectman Robertson moves to award the contract to Dustin's Carpentry in the amount of \$41,800.

Second: Selectwoman Hutchinson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Selectman Shute was absent at the time of this vote

Regular Business

Minutes - June 22, 2015

Motion: Selectman Robertson moves to approve the minutes as written

Second: Selectwoman Hutchinson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Selectman Shute was absent at the time of this vote

Minutes - June 29, 2015

Motion: Selectman Robertson moves to approve the minutes as written

Second: Selectwoman Hutchinson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Selectman Shute was absent at the time of this vote

Payroll Manifest - \$54,057.38 (\$41,370.68 net)

Motion: Selectman Robertson moves to approve the minutes as written

Second: Selectwoman Hutchinson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Selectman Shute was absent at the time of this vote

Accounts Payable - \$285,914.40

Motion: Selectman Robertson moves to approve the minutes as written

Second: Selectwoman Hutchinson

Vote: Yea 3, Nay 0, Abstained 0 - Motion Carries

Selectman Shute was absent at the time of this vote

Correspondence

Vice Chairman Pitman read a letter from the State Fire Marshal, Bill Degnan. The letter provided the Town with an update that Marshal Degnan has had a positive meeting with Deerfield Fair Association President David O'Neal. District Chief Tom Riley has been designated as the single point of contact for the Association with the Fire Marshal's office and the Office will keep the Town apprised of the projects as they proceed. Marshal Degnan was optimistic that having a single point of contact within the Office would aid communication and keep the project moving forward swiftly.

Town Administrator's Report

J. Foisy reported that, the Town Clerk/Tax Collector has updated her that, pursuant to Senate Bill 231, the State Division of Motor Vehicles has implemented a change that September shall be the new month for inspections of the municipal fleet. This will cost the Town approximately \$1,027.80.

Unfinished Business None

New Business

Selectman Robertson reported that the neighbor dispute on Middle Road appears to be escalating, as evidenced by some recent items placed at the end of a driveway. Selectman Shute asked whether the Town had heard any more from its attorney, J. Foisy responded that Council will be speaking with the Code Enforcement Officer this week and that the Code Enforcement Officer had been on site to take some pictures recently to document the situation.

Citizens Comments

Ms. Harriet Cady suggested that the Town contact the State along with its Representative and Senator to ask for reconsideration on the change to the Municipal Vehicle inspection rule.

Non-Public Session

Motion: Selectman Robertson moves to enter into a Non Public Session pursuant to RSA 91-A:3, II (c)

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Reconvene

Vice Chairman Pitman notes for the record that no action was taken during the Non Public Session.

Motion: Selectman Robertson moves to seal the minutes of the Non Public Session

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Adjourn

Motion: Selectman Robertson moves to adjourn the meeting of July 6, 2015

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, July 13th @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*