

**Town of Deerfield
BOARD OF SELECTMEN
February 8, 2016
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Rebecca Hutchinson, R. Andrew Robertson, and Jeff Shute Selectmen

Also Present: Jan Foisy, Town Administrator

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Monthly Reports - Building Inspector/Transfer Station

Rick Pelletier reported that the office of the Building Inspector had a busy summer with 25 new homes to date. He estimates that 10 or 12 remain to be built in Forest Glen and expects that work to be done by year end. Solar Panel installations have also been busy with thirty arrays installed so far and Granite Solar being book through 2016.

At the Transfer Station, Mr. Pelletier reported that the Wheelabrator contract expires in March and that he expects to receive a new five year proposal with a reduction from \$76/ton to \$72/ton in year one with a 3.3% increase each year. Mr. Pelletier expects that the plastic compactor will need to be replaced in the coming months and that he hopes to complete the paving at the facility. Additionally he anticipates needing to purchase another tractor trailer soon as the increased demand at the facility is pushing its capacity.

Katie Libby - Veasey Park

Katie Libby asked that the Board approve of her coordinating a volunteer work day in the spring to clear the footpath for personal paddle watercraft at Veasey Park as was approved by Warrant Article in 2012. The Board was in favor of the idea, but asked that Ms. Libby coordinate with the Veasey Park Commission to formulate a specific plan of action. Selectwoman Hutchinson noted that the Commission is in need of additional members and asked whether Ms. Libby might consider serving. Selectman Robertson offered to serve as the Board's liaison with the Commission on the project. Ms. Libby will reach out to the Commission to see if the project can gain some renewed momentum.

Regular Business

Minutes - January 25, 2016

Motion: Vice Chairman Pitman moves the minutes as written

Second: Selectman Robertson

Vote to approve: Yea 5, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$50,477.55

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - Veteran's Tax Credit & Service Connected Total & Permanent Disability - \$2,000 - Michael Reidel, Nottingham Rd

Motion: Selectman Robertson moves to approve

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - Veteran's Tax Credit - Derrick & Stephanie Sullivan, Middle Rd

Motion: Selectman Robertson moves to approve

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - Veteran's Tax Credit - Nina & Anthony Plott, 36 Haynes Rd

Motion: Selectman Robertson moves to approve

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - Veteran's Tax Credit - Nina & Anthony Plott, 36 Haynes Rd

Motion: Selectman Robertson moves to approve

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Abatement Request - Todd & Laurie Russell, 10 Echo Valley Rd

Motion: Selectman Robertson moves to deny the request per the Tax Assessor's Recommendation

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Abatement Request - Harriet Cady, 32 Old Center Road

Motion: Selectman Robertson moves to deny the request per the Tax Assessor's Recommendation

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Abatement Request - Thomas & Tracy Dion, 101 Nottingham Rd

Motion: Selectman Robertson moves to abate \$476 of the 2015 Property Tax on Map 415, Lot 052 per the Tax Assessor's Recommendation

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Abatement Request - Judith D. Williams Trust, 201 Nottingham Rd

Motion: Selectman Robertson moves to abate \$33 of the 2015 Property Tax on Map 416, Lot 036 per the Tax Assessor's Recommendation

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 1 - Motion Carries

Abatement Request - Jeffrey Crown, 29 Old Centre Road

Motion: Selectman Robertson moves to abate \$123 of the 2015 Property Tax on Map 410, Lot 101, per the Tax Assessor's Recommendation

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Pleasant Lake Preservation Association

The Association has requested that the Town send a letter to the DES expressing support of the Organization and the Gulf Road project - with no objections signatures were executed.

Appointment of Deborah O'Neal to Inspector of Elections 8/1/2014 - 7/31/2016

Motion: Vice Chairman Pitman moves to approve the appointment

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Appointment of Kathleen Perron to Assistant Supervisor of the Checklist for the 2016 Primary

Motion: Vice Chairman Pitman moves to approve the appointment

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Letter from the Board of Selectmen to Nellie Rollins regarding Map 415, Lot 76 and the Assessor's recommendation that the land not be removed from Current Use based on 2015 Field Review.

Signatures executed.

Request from Claire Parrino of Country Cuts by Claire to place a 24X36 chalkboard at the front of the location to promote business

Board Members had no objection, but asked that the board be placed on the walk directly in front of the shop and not out at the main entrance to the plaza.

Acceptance of the IRS Mileage Reimbursement rate at \$0.54/mile

Motion: Selectwoman Hutchinson moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Non-Contemporaneous Business - January 30, 5 Members Signing

Accounts Payable - \$46,686.87

Payroll Manifest - \$56,274.57 (\$42,308.05 net)

Non-Public Session

Motion: Vice Chairman Pitman moves to enter into a Non-Public Session under RSA 91A-3II(c)

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non-Public Session.

Motion: Selectman Robertson moves to seal the minutes of the Non-Public Session

Second: Selectwoman Hutchinson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Correspondence

The Town received the February update from the Conservation Commission. The group voted unanimously to file for SEC Petitioner Intervenor status.

The NH Department of Revenue Administration reported to Deerfield on its annual equalization of assessed values. For the period from 10/1/2014 through 9/30/2015 the median home value fell at 100.2% of the 4/1/2015 assessed value. The overall equalization assessment to sales ratio for Deerfield was found to be 98.7%.

The Town has prepared a letter to send to Mr. Skip Sansoucy to state that all utility cases pre-2014 would fall under his representation, with AVATAR handling all cases from 2015, forward. The Board agreed to wait on sending the letter until Town Counsel has provided a legal opinion on the matter.

Notice was received that a new Verizon Tower will be installed in Salem, NH.

The State of NH Block Grant Aide for January was received in the amount of \$27,704.84.

DCS has sent \$600 for its portion of the Copy Sync invoice.

The Regional Signal Warrant Study, which studies traffic conditions, has asked the Town to identify potential intersections to be included in its study. The Board suggested that the crosswalk in front of the GBW Building and the area in front of DCS would be appropriate areas to put forward.

Town Administrator's Report

J. Foisy reported that Fred McGarry has asked that she attend the February 10th Southern New Hampshire Planning meeting on regional purchasing of Heating Oil. Ms. Foisy reminded that

Town Offices will be closed February 15th in observance of President's Day. Work has begun on the installation of the handicap lift and lower bathroom renovations at the George B. White Building.

Members of the Board will need to be present at the Primary polls this week, J. Foisy asked for three members in the morning and evening and no less than one Board Member for the duration of the day.

J. Foisy updated that Erik Berglund has provided a description of Warrant Article 18 for the Voters Guide, the Board was OK with the language with J. Foisy's revisions.

New Business

Selectwoman Hutchinson spoke that The Veasey Park Commission is seeking members to help with keeping the Park open, hiring staff, etc. If anyone is interested they should contact the Town Administrator or any member of the Select Board.

Non-Public Session

Motion: Vice Chairman Pitman moves to enter into a Non-Public Session under RSA 91-A:3, II (c)

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non-Public Session.

Motion: Selectwoman Hutchinson moves to seal the minutes of the Non-Public Session

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Citizens Comments

Ms. Harriet Cady spoke that she has contacted HAVA and spoke with a Mr. Anthony Stevens regarding the Right to Know request received by the Supervisors of the Checklist. Per law, there are some things the Supervisors cannot do with the checklists and forms, but she will respond to the request in the way she feels appropriate.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of February 8, 2016

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, February 22, 2016 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*