

**Town of Deerfield
BOARD OF SELECTMEN
March 7, 2016
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Rebecca Hutchinson, R. Andrew Robertson and J. Shute Selectmen

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Monthly Report - Highway Department

Road Agent Mark Young updated that, with the slow Winter, the Department has been working on painting and organizing equipment at the new storage shed. Cold patching and grading of the dirt roads has been a work in progress. All roads have been posted for weight limits. To date, approximately 60% of the Salt, 50% of the Sand and 50% of the Winter Contractor budget lines has been spent.

Monthly Report - Fire Department

Chief Tibbetts spoke that he has been reflecting some time on a new idea and would like to propose that the Town name the stretch of Stage Road that runs past the Fairgrounds as the "Chief George E. Clark Memorial Highway". The Board was in support of the idea and Chief Tibbetts added that he would like to plan for a dedication ceremony on the Wednesday before the Fair opens. Chief Tibbetts also reported that he will be leaving Friday, March 11th for vacation, returning March 25th. The Raymond Fire Department has agreed to automatically respond to any calls between 7a and 4p while he is away.

Northern Pass

Joanne Bradbury, with the Northern Pass Action Committee asked that members of the Board attend the Public Hearing scheduled for March 16th at 5p at the Fairgrounds. The Agenda has scheduled 4 minutes for a representative from the Board to speak.

Fred McGarry spoke that the Site Evaluation Committee ("SEC") will be reviewing sites impacted by the installation of towers and recommended that the Board put forward a letter to the SEC asking it visit a list of impacted locations. Deerfield Center, stretches along Nottingham Road and the properties abutting the substation were identified for inclusion. Erik Berglund described the Wetland Permit that has been obtained for the Project and described that the Project includes plans for a new substation, closer to Nottingham, on approximately 5 acres of land. He spoke that it is unclear how long construction will take.

The Committee publically thanked Select Woman Hutchinson, at this her final meeting as a Member of the Board, for her work and participation with the Town's response to the Northern Pass Project.

Regular Business

Minutes - February 22, 2016

Motion: Vice Chairman Pitman moves the minutes as written

Second: Selectwoman Hutchinson

Vote to approve: Yea 4, Nay 0, Abstained 1 - Motion Carries

Minutes - February 24, 2016

Motion: Vice Chairman Pitman moves the minutes as written

Second: Selectwoman Hutchinson

Vote to approve: Yea 4, Nay 0, Abstained 1 - Motion Carries

Accounts Payable - \$27,945.22

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Supervisors of the Checklist - Request to Appoint Diana Mary Allard as Assistant of Election for the March 8th Election

Motion: Vice Chairman Pitman moves to approve the appointment

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Election Board Representation

Members confirmed their attendance at the March 8 election.

Property Tax Abatement - Map 206, Lot 4, 3 Scott Ln - Maryann O. Akey Trustee

Motion: Selectman Robertson moves to deny the abatement as recommended by the Assessor

Second: Selectwoman Hutchinson

Vote: Yea 4, Nay 0, Abstained 1 - Motion Carries

Property Tax Abatement - Map 207, Lot 41 - \$739.91 of the 2015 Property Tax

Motion: Selectman Robertson moves to grant the abatement as recommended by the Assessor

Second: Vice Chairman Pitman

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - \$70,000 Property Tax Exemption - Elderly Exemption - Ruth Mandigo, 249 South Road

Motion: Selectman Robertson moves to approve
Second: Selectwoman Hutchinson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - \$110,000 Property Tax Exemption - Elderly Exemption - Irene Mandigo, 253 South Road

Motion: Vice Chairman Pitman moves to approve
Second: Selectman Robertson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - \$70,000 Property Tax Exemption - Elderly Exemption - James Ritchie Trustee, Lois E. Tilton Trust

Motion: Vice Chairman Pitman moves to approve
Second: Selectman Robertson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Notice of Computer Adjustment - Hardship Abatement for Map 409, Lot 53, 72 Nottingham Rd, Lois E. Tilton Trust

Motion: Selectman Robertson moves to approve
Second: Selectwoman Hutchinson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Utility Appraisals

The Town has composed a letter to George Sansoucy notifying him that it will use his representation for Utility Appraisals for the period of 2010 - 2014, but that beginning January 1, 2015 AVATAR will assume representation.

Motion: Selectman Robertson moves to authorize the Chair's signature
Second: Selectwoman Hutchinson
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Transfer Station Contract

Rick Pelletier has requested that the Board execute a contract for Transfer Station services at a rate of \$78/ton in year 1, with a 3.3% escalation of cost each year thereafter for a term of 5 years.

Motion: Selectman Robertson moves to authorize the Chair's signature
Second: Selectman Shute
Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Non-Contemporaneous Business - February 26 & 28 - 3 Members Signing

Accounts Payable - \$64,876.89
Payroll Manifest - \$55,293.04 (\$41,500.61 net)

Supplemental Intent to Cut Wood or Timber - Route 107 - Sysicki Trust

Signatures executed

Correspondence

The DCS 8th Grade has requested permission to hold a Car Wash at the George B. White Building on May 7th. There were no objections.

A request to post information on the Town Website regarding the April 2nd re-opening of the Swap Shop was received. There were no objections.

The New Hampshire DOT will be resurfacing Route 43 from the top of Stage Road to the Candia town line.

Information regarding Honor Flight was received for posting to the Town's website and bulletin boards.

Scheduled Appointments Continued

Mr. Duclos appeared before the Board regarding the property at 123 Nottingham Road and the Town's plans to place the parcel for auction in April. Mr. Duclos spoke that he has resided at the property and proposes to make arrangements to pay the back taxes and purchase the property. The Board agreed that the Town Administrator will contact the Town's Counsel to determine what the legal process for moving forward with the proposal would be. An answer will be provided to Mr. Duclos at the Board's next meeting in two weeks.

Town Administrator's Report

J. Foisy reported that work has continued with the Southern New Hampshire Planning Commission on the Regional Purchasing project. The Town is currently paying an electricity rate of \$0.099 and the cooperative rate through the SNHPC would be \$0.075. The current contract runs through December 31st and so J. Foisy is looking into the details of termination in order to achieve the lower rate.

The St. Jean auctioneers have been contacted regarding the Town's properties under lien. They are currently conducting site visits and will be returning information to the Town shortly.

Finally, J. Foisy reported that an issue has come up with the work at the George B. White Building as the foundation has been found to be solid concrete, as opposed to blocks. Mark Tibbetts is working to find a contractor to remove.

Unfinished Business

Selectman Robertson asked that, when Chief Tibbetts returns from vacation, that the Department begin strategizing and holding the necessary work sessions on both facility and personnel needs. He spoke that Deerfield is one of the few Towns currently without full time Fire and Rescue staff on call during daylight hours and would like to open the conversation about bringing on Full Time Employees. Selectwoman Hutchinson has spoken recently with the Representatives of the UNH "NH Listens" Program and has plans to discuss Deerfield's needs at an upcoming meeting. More information will be forthcoming.

Selectwoman Hutchinson reminded everyone that the Beard Growing Contest will be finalized April 16th in conjunction with the Town Wide Clean Up. Reminder emails with details will be coming to the Board shortly.

Chairman Barry, together with Vice Chairman Pitman and Selectmen Robertson and Shute thanked Selectwoman Hutchinson for her service to the Board. Selectwoman Hutchinson expressed her appreciation of the opportunity to serve and the experience.

Citizens Comments

None

Recess - Non Public Session

Motion: Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91A:3, II (c)

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non Public session.

Motion: Selectwoman Hutchinson moves to seal the minutes of the Non Public session

Second: Vice Chairman Pitman

Vote Yea 5, Nay 0, Abstained 0 - Motion Carries

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of March 7, 2016

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, March 21, 2016 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*