

**Town of Deerfield
BOARD OF SELECTMEN
April 18, 2016
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Andrew Robertson, Jeff Shute and Fred McGarry, Selectmen

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Kate Hartnett - Conservation Commission Right to Know Request

Kate Hartnett described that the Conservation Commission had received a Right to Know request filed by Ms. Harriet Cady after the past Monday's meeting. Ms. Hartnett believes that the paperwork requested is not part of the Right to Know Process. She explained that she attended a Saving Special Spaces conference on April 9th at her own expense and on her own time as an individual citizen. After the close of the Conservation Commission meeting, Ms. Hartnett shared materials from that conference with other individuals. The material is publicly available and Ms. Hartnett described that she is happy to provide Ms. Cady with copies, but would be doing so person to person, and not as part of a Right to Know request. Selectman Robertson suggested that the Commission Chair communicate the circumstances with Ms. Cady and copy the Town Administrator. Ms. Hartnett confirmed that the letter had been sent Friday by email to Ms. Cady with the Board copied. The Board thanked Ms. Hartnett and agreed that they did not see the matter falling under Right to Know.

Longevity Award - Rusty Wilson, 10 Years

The Board presented Officer Wilson with a longevity award and thanked him for his ten years of service.

Phil McPherson - Eagle Scout Project

Phil McPherson introduced himself to the Board. He is seeking support for an Eagle Scout Project he is taking on with Deerfield Troop 138. Mr. McPherson proposes to build an Outdoor Entertainment Center at the rear corner of the outdoor space at the George B. White Building. The Center would be used by the Parks & Recreation After-School and Summer programs as well as other groups as an outdoor entertainment and classroom space. Mr. McPherson described the dimension, time frame and fundraising details of the project.

Motion: Selectman Robertson moves to support the Eagle Scout project to proceed as presented

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - motion Carries

Joe Manzi - Parks & Recreation Hartford Brook Update

Joe Manzi, together with Dave Drapeau and Jack Hutchinson presented an update of the work progress at Hartford Brook. It was estimated the project is halfway to having a Little League field for use. Design of the building is complete, footings have been poured and the structure has been framed by Sean Reed. The Septic has been designed and permitted. Derry Well has been engaged to install a well. The service water line is in and Tony Brock has dug out plumbing trenches. Electric and phone conduits are in and inspections are complete. The leach field is in and pea stone has been brought in by Deerfield Sand and Gravel. The Fire Department assisted with flooding and the fields have been planned and laid out by volunteers. Fencing has been planned, fields Harley raked and ready for seed, and the concrete is set to be poured. Colbath will put in the irrigation system at the cost of materials, donating his time. Jeff White has donated the septic tank.

The group emphasized the huge donations of time and materials to the project thus far. J. Hutchinson spoke that he believes there have been more donations to this project than ever before in Town history and that it has been wonderful to be a part of the progress. Selectman Shute clarified that, in some instances, the cost of materials is over the threshold requiring it be put out to bid, but because it is tied with volunteer time, expertise and labor, the traditional bid process cannot be followed. The Board agreed that it is in full support of the efforts and that anytime gifting is involved the bid policy would not apply. Parks and Recreation will continue to update the Board as the project continues.

Denise Greig - Welfare Administrator - Standards of Allowance

Denise Greig presented recommendations for the 2016 Allowable Standards of Needs. The only changes from 2015 were an increase of \$50 to the shelter allowance for a 1 bedroom unit based on HUD rates and market conditions. Oil, propane and kerosene allowances have been reduced based on current rates.

Motion: Selectman McGarry moves to approve the allowable levels of assistance

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Opening Bids

Paving

R&D Paving - **Reclaim** at \$0.62/sq. yd. - paving at \$59.40/ton

Brox Industries - Paving, \$63.50/ton in place, reclaim - \$0.62/sq. yd. and \$115/ton for handwork

Can Brothers Construction - Paving \$62.74/ton, reclaim \$0.78/sq. yd. for \$150,826 total

Advanced Excavating & Paving - Reclaim \$0.75/sq. yd., fine grade \$0.75/sq. yd., paving \$68/ton

GMI Asphalt - paving \$64.60/ton, \$2,050 lump sum if a performance bond is required

Pike Industries - Reclaim \$0.68/sq. /yd., paving \$60.40/ton

Winter Sand

DeCato Sand & Gravel - \$7.55/ton delivered

Brox Industries - \$17.50/ton delivered

Plourde Sand & Gravel - \$9.91/ton delivered
 Merrill - \$7.80/ton delivered

Road Reconstruction Materials

	Processed Gravel		Crushed Stone			Erosion Stone
	1 ½ inch	¾ inch	3 inch	1 ½ inch	¾ inch	
Merrill	\$12.30	\$12.30	\$9.75	\$14.40	\$14.40	\$15.00
Brox	\$11.75	\$10.75	\$14.25	\$12.50	\$12.50	\$15.50
Deerfield S&G	\$10.20	\$10.20	\$10.20	\$12.00	\$12.00	\$12.25
Plourde S&G	\$9.85	\$9.85	\$9.38	\$10.50	\$10.75	\$10.75

Roadside Mowing

EMS Tree Service, Middle Road - \$6,500

The bids were given to the Road Agent for review and recommendation.

Mark Young reported that Deerfield Sand and Gravel has offered to crush stone at the Town pit at a rate of \$275/hour and asked the Board’s approval to hire the firm for four days. The Board had no objections.

Regular Business

Minutes - April 4, 2016

Motion: Vice Chairman Pitman moves the minutes as written

Second: Selectman Robertson

Vote to approve: Yea 5, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$67,890.82

Motion: Selectman Robertson moves the minutes as written

Second: Selectman Shute

Vote to approve: Yea 5, Nay 0, Abstained 0 - Motion Carries

Animal Control Ordinance Amendment - Livestock

Cindy McHugh explained that there is nothing on the books to account for chicken, turkey, ducks, etc. She has surveyed other Animal Control Officers in the state and put forward suggested language.

Motion: Vice Chairman Pitman moves to approve the amendment

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - Elderly Tax Exemption in the amount of \$70,000 - Tom and Patricia Burns, Nottingham Rd

Motion: Selectman Robertson moves to approve

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - Veteran's Tax Credit in the amount of \$500 - David Musso, 9 Old Coffeetown Rd

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - Elderly Tax Exemption in the amount of \$154,000 - Dorothy Ege, 43 Ridge Rd

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - Elderly Tax Exemption in the amount of \$70,000 - Carl Savinelli, 11 Pine Ave

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Timber Tax Levy in the amount of \$1,161.15 - Guile Bye Trust

Motion: Selectman Robertson moves to collect

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Timber Tax Levy in the amount of \$191.87 - John Silver Realty Trust

Motion: Selectman Robertson moves to collect

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Letter to Southern NH Planning Commission Transportation Planner to appoint Trisha Lynn and Courtney Moser to the Upper Lamprey River Scenic Byway Council

Motion: Selectman McGarry moves to approve and authorize the Chair's signature

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Appointment Paperwork - Trisha Lynn & Courtney Moser - Upper Lamprey River Scenic Byway Council

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Letter to Daniel Briggs from the Fire Chief re: Return of Protective Gear

The Board had no objections to sending the letter.

Non-Contemporaneous Business - April 8th - 3 Members signing

Accounts Payable - \$28,024.13

Payroll Manifest - \$54,082.31 (\$40,949.80 net)

Notice of Intent to Cut Wood or Timber - Margaret Curry, Bean Hill Rd

Signatures Executed

Correspondence

The Board has received the annual report from MetroCast regarding the Town's franchise agreement.

Rebecca Hutchinson has written the Board regarding the Steering Committee for the Safety Services Complex. She is looking for suggestions for Committee members and asks that candidates be referred to her.

The Conservation Commission provided its monthly update. At the meeting Serita Frey and Erik Berglund accepted the nomination of Chair and Finance Officer Respectively. Deb Campelia will serve a three year term. The Commission declined an offer from the Southern NH Planning Commission to share a resource officer with the Town of Hooksett for the ongoing cyclical monitoring of the forests. Selectman Robertson asked J. Foisy to find out whether Deerfield is still paying Bear Paw for monitoring services.

The Rockingham County Commissioners will hold a Public Forum on April 26th where they will present a report of 2015 Municipal Services.

\$1,198.54 was received from the State of NH Parks and Land as reimbursement.

FEMA has notified Deerfield of its upcoming Risk Mapping and Management meeting to be held May 6, 2016. J. Foisy noted that Rick Pelletier will be attending on behalf of the Town.

The Northern Pass will be conducting archaeological field excavations in Town in the coming weeks.

Town Administrator's Report

J. Foisy reported that the lift has been installed and will be inspected April 19th. The upstairs bathroom remodels are complete. Sixteen new SCBAs have arrived at the Fire Department and are now in use. Regarding the dryer for turnout gear, J. Foisy researched various options and

found Bergeron to be a local authorized dealer. Fire and Rescue will pay \$3,718 of the total cost and asks that the Board fund the remaining \$3,718. There were no objections.

J. Foisy reminded that the Public Hearing regarding Northern Pass and Deerfield's intervenor status is scheduled for next Monday, April 25th.

Other Business

Selectman McGarry reported that he attended the SEC meeting in Lincoln on April 12th and that the sub-committee took up intervenor status decisions during the meeting. Deerfield's status as a member of Municipal Group 3 has changed as the committee revised group boundaries.

Deerfield is now part of a group from Canterbury - South. There are five groups total.

Selectman McGarry spoke with an Attorney Whitley at the meeting, Mr. Whitley is currently representing Bridgewater and New Hampton and estimated the cost to represent Deerfield for the remainder of 2016 to be between \$3,000 and \$5,000. Mr. Whitley volunteered to attend the Public Hearing next week at no cost to the Town; the Board was in favor of that idea.

Selectman McGarry asked whether mileage for his attendance at the meeting would be able to be reimbursed, the Board had no objections.

Citizens Comments

Ms. Harriet Cady spoke that she left the Conservation Commission meeting as soon as it adjourned and that the papers were distributed by Ms. Hartnett during the meeting. Ms. Cady asked that the Board send a reminder to all groups that under the Right to Know meetings must be audible. She also asked that the Board instruct any groups using the meeting room for its public meetings to use the video camera.

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of April 18, 2016

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, April 25, 2016 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*