

**Town of Deerfield
BOARD OF SELECTMEN
May 2, 2016
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Jeff Shute and Fred McGarry, Selectmen

Excused: Andrew Robertson, Selectman

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Awarding of Bids - Paving

The Road Agent recommends using R&D Paving with a total bid of \$115,017.54. Mark Young noted that he checked the Firm's references and is comfortable proceeding with them.

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Awarding of Bids - Winter Sand

Mark Young recommends contracting with DeCato for winter sand at \$7.55/ton

Motion: Vice Chairman moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Awarding of Bids - Road Reconstruction Materials & Processed Gravel

The Road Agent recommends splitting the contract, between Deerfield Sand & Gravel and Plourde. He noted that the split arrangement worked well in 2015.

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Awarding of Bids - Roadside Mowing

Mark Young recommends awarding the bid to EMS Tree Service of Middle Road. He noted that EMS has adequate equipment and will provide a certificate of insurance that specifies roadside mowing.

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

The Road Agent updated that crushing at the pit is going well; he expects to have 2,000-3,000 yards by weeks end.

Opening of Bids - Mowing/Trimming

Dan's Tree & Landscaping - \$375/week, 20 mowing's/season, Transfer Station, \$900/occurrence, trimming of bushes Library \$50/each trimming; Veasey Park mowing \$40/week, 10 mowing's totaling \$9,750

Averill Landscape & Design - \$360/week, Transfer Station \$340/visit, Veasey Park hand work \$50/visit totaling \$8,380.

MCPS - \$375/week, \$500/visit at the Transfer Station, Trimming hedges Library \$40/visit, \$50/visit at Veasey Park - \$15,000 total for the two year contract

All bids were forwarded to Mark Tibbetts for review and recommendation.

Opening Bids - Rear of the Town Hall

Quality Painting, Randy Young - \$3,800

Caprioli Painting, Newmarket, NH - \$6,413.65

CertaPro Painters - \$6,680.46

All bids were forwarded to Mark Tibbetts for review and recommendation.

Public Meeting Concerns - Cilla

Ms. Cilla Houle Tyler described a situation at a recent Planning Board meeting. She asked that members of the Board use the microphones so that she could properly hear what was being said, Ms. Hartnett indicated that the Board does not use the microphones and invited her to sit in the front row or at the panel desk. When she responded that she still would not be able to hear what was being said Ms. Hartnett mocked Ms. Tyler three times, moving her lips in sarcasm. She welcomed Ms. Tyler to bring in her own sign language interpreter at her own cost.

Chairman Barry apologized to Ms. Houle on behalf of the Board and confirmed that the Town will look into the matter further. He thanked Ms. Tyler for coming to speak with the Board. Ms. Tyler asked for the resignation of the Planning Board member due to the rudeness and violation of ADA rules. Selectman McGarry spoke that the Planning Board had previously voted not to use the cameras to record meetings, but that following the recent situation; some members agree that it would be best to begin doing so.

The Board asked that the Town Administrator compose a letter to all public boards using the meeting room reminding them that meetings must be recorded. Additional reminders of quorum, keeping and posting of minutes, and other requirements will also be included. All members agreed that meetings must be recorded in order to make the Town's government as open and available as possible.

Regular Business

Minutes - April 25, 2016

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Shute

Discussion: Selectman McGarry suggested that the paragraph indicating that the “majority” of those in attendance supported spending to hire counsel to defend against the Northern Pass be amended to reflect that the “vast majority” were in favor. He noted that 150-175 were in favor with some 10-12 voting in opposition. In Citizens Comments Selectman McGarry asked that it be noted that Ms. Briggs had spoken for at least 4 minutes on the Northern Pass and that his objection was raised on the amount of time allotted to one individual. Selectman McGarry asked that the names “David Crummey” and “Maureen Quinn” be corrected.

Vote to approve as amended: Yea 4, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$266,338.58

Motion: Selectman Shute moves to approve

Second: Selectman McGarry

Discussion: Chairman Barry noted that \$198,689 of the manifest was the Fire Engine payoff.

Vote to approve: Yea 4, Nay 0, Abstained 0 - Motion Carries

Tax Collector’s Request - \$6,500 Land Use Change Tax - Tukcor Real Estate

Motion: Vice Chairman Pitman moves to collect

Second: Selectman McGarry

Vote to approve: Yea 4, Nay 0, Abstained 0 - Motion Carries

Permit Application - Property Tax Credit/Exemption - Veteran’s Tax Credit \$500 - Dean Wolf, Hartford Brook

Motion: Vice Chairman Pitman moves to approve

Second: Selectman Shute

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Chief of Police - Request to Re-Appoint Roger St. Onge & Glenda Smith as PT Officers

Motion: Selectman Shute moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Request to Appoint Gary O’Connell, Cindy McHugh and Don Boyle to the Veasey Park Commission

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Request from David Pelletier to name the new subdivision on Middle Road “Fieldstone Drive”

Motion: Vice Chairman Pitman moves to approve
Second: Selectman Shute
Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Handicap Lift - 2 Year Service Plan - \$544

Motion: Selectman McGarry moves to approve and authorize the Chair's signature
Second: Selectman Shute
Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Contract - Rescue Squad to provide EMT Services at the NH Arabian Jubilee Horse Show 8/11-8/13 - \$150/day

Motion: Vice Chairman Pitman moves to approve
Second: Selectman McGarry
Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Letter to DRA re: Utility Appraisals

Chairman Barry described that the DRA is attempting to have the Department of Revenue change the entities permitted to do utility appraisals. AVATAR has asked that Deerfield sign and send a letter expressing its preference to use AVATAR for that service.

Motion: Selectman Shute moves to approve

Second: Selectman McGarry

Discussion: Chairman Barry noted that Deerfield conducted extensive due diligence when selecting AVATAR for the contract and that the Board was in favor of continuing with them as planned.

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Northern Pass Defense Fund

Chairman Barry described that the Town has spoken with Bart Meyer and it has been recommended that, because Warrant Article #9 was voted down, the Town should not spend budgeted money for the Northern Pass defense. It has been determined that the Town can accept private donations for the purpose of engaging with counsel, under RSA 31; 95-B. If more than \$10,000 is received a Public Hearing would be required. The Board has Attorney Whitley's proposal and contract; it is recommended that the contract not be signed until there are funds in place to support it. The proposal described hourly rates ranging from \$180 (for Attorney Whitley) to \$210 for other staff members. In instances where Attorney Whitley is working on behalf of all six towns he represents the hourly rate would be divided equally across all.

Individuals wishing to donate should make checks payable to "The Town of Deerfield" with "Northern Pass Defense Fund" in the memo line. Selectman McGarry asked what would happen if the money was not spent, J. Foisy confirmed that funds not spent would be returned and that the Office has devised a way to properly track the contributions.

Erik Berglund asked whether it would be "not recommended" or "illegal" to spend budgeted money to engage an attorney. Chairman Barry responded that, based on the voice of the last electorate, the Board was uncomfortable and unable to spend budgeted money.

Denise Greig encouraged the Board to move swiftly as deadlines for the Site Evaluation Committee are fast approaching. She suggested that if money is raised by May 16th that the Board proceed with Attorney Whitley.

Motion: Selectman Shute moves to authorize the Chair to sign the contract with Attorney Whitley as soon as \$3,000 has been received

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Correspondence

Joe Manzi provided an update of the Parks and Recreation Department. Work at Hartford Brook is moving quickly, seven applications have been received for the Joe Stone scholarship, plans are set for the Summer Camp Program and a new Wrestling Program has launched.

The Town received a bill for \$312.21 from George Sansoucy for time attending House Hearings on assessing standards. The Board's recommendation was not to pay the invoice as the contract with Mr. Sansoucy is for his time representing Deerfield in court only.

An email has been received from Barbara and Rob Matthews expressing concern over the removal of large trees by the power company. The Matthews feel it is degrading the quality of life in Deerfield. Selectman McGarry noted that the Planning Board held a Public Hearing recently regarding cutting along scenic roads. Representatives from Eversource described that they are receiving the approval of individual property owners with the cutting. Chairman Barry spoke that the cutting appears to be in line with the need to keep the lines clear to avoid outages.

A Highway Block Grant in the amount of \$31,046.31 was received.

Town Administrator's Report

Alex Mole and Erik Baker have completed the Police Academy and will be continuing field training through June 1st.

J. Foisy has received inquiries about the rental/use of Hartford Brook and would like to establish a formal policy. The Board will reach out to the Parks and Recreation Commission for recommendation.

The Town expenditure reports will now be posted to the website weekly.

With the help of Joanne Wasson, additional names for the Boston Post Cane have been added to the plaque at the Town Hall.

J. Foisy reported that yes, the Town is still paying dues to the Bear Paw. On May 3rd the staff will be attending a meeting and Offices will be closed in the morning. Finally, quotes are in for

the electrical suppliers and J. Foisy will be meeting with the Southern New Hampshire Planning Commission on Wednesday to review and discuss.

New Business

Selectman McGarry volunteered to continue to attend the Site Evaluation Committee Meetings on behalf of the Board until an Attorney can be hired to represent the Town. He asked for confirmation that Members are OK with his authority to speak on behalf of Deerfield. Members agreed that Selectman McGarry has full authority to represent the Town's opinion.

Citizens Comments

Susan Lubold of Whittier Road spoke that she received a letter from Eversource regarding their plans to cut. She would like to meet with a representative to discuss the cutting but has not heard back. She is not convinced that permission has been given by all property owners. Chairman Barry asked the Town Administrator to provide Ms. Lubold with the phone number to call.

Jeanne Menard applauded the Board for its decision on appraisal of utilities.

Non Public Session

Motion: Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91-A:3 II(d)

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non Public Session.

Motion: Selectman McGarry moves to seal the minutes of the Non Public Session

Second: Vice Chairman Pitman

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of May 2, 2016

Second: Selectman McGarry

Vote: Yea 4, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, May 16, 2016 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*