

**Town of Deerfield  
BOARD OF SELECTMEN  
June 6, 2016  
MINUTES**

**Call to Order**

5:30p - Chairman Barry called the meeting to order.

**Present:** Stephen Barry, Chairman; Richard Pitman, Vice Chairman; Fred McGarry, Andrew Robertson and Jeff Shute Selectmen

**Pledge of Allegiance to the Flag**

Chairman Barry asks all to rise and pledge allegiance to the Flag.

**Scheduled Appointments**

**Joe Manzi - Parks & Recreation Department Update**

J. Manzi reported that the Hartford Brook Field opening night would be held that night. He asked for the Board's approval to apply for a Land Water & Conservation Funding Grant through the State of New Hampshire. The Grant would be a \$25,000 matching opportunity and J. Manzi would seek to match the award via a Warrant Article or through the Revolving Fund. The funds would be used to further develop Hartford Brook, including the softball side of the field. The Board was in support of the plan.

The Department is working on drafting a facility use agreement and asked for additional direction from the Board. Selectman Shute spoke that Town would like the policy to include a carry in/carry out provision and to address the terms of building access. J. Manzi closed by noting that they are looking into how the Department can open online registration and payment options for its programs.

**Longevity Award - Joe Manzi - 15 Years of Service**

Chairman Barry and the Board thanked Mr. Manzi for his service to the Town.

**Longevity Award - Jane Boucher - 20 Years of Service**

Chairman Barry and the Board thanked Ms. Boucher for her service to the Town.

**Longevity Award - Rick Pelletier - 15 Years of Service**

Chairman Barry and the Board thanked Mr. Pelletier for his service to the Town.

**Opening Bids - George B. White Building Window & Door Replacement**

Paxor Construction - \$71,550.07

Anderson Home Improvement - \$72,300

The bids were forwarded to Mark Tibbetts for review and recommendation.

**Opening Bids - George B. White Building Roof Replacement**

Skyline Roofing, Manchester, NH - \$55,700

AW Terry & Company, Manchester, NH - \$58,750

Eastern Exterior, Hooksett, NH - \$31,761 with alternative snow rails at \$2,812

The bids were forwarded to Mark Tibbetts for review and recommendation.

**Non Public Session**

**Motion:** Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91-A:3 II(c)

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Reconvene**

Chairman Barry noted for the record that no action was taken during the Non Public Session.

**Motion:** Selectman Robertson moves to seal the minutes of the Non Public Session

**Second:** Selectman Shute

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

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**Motion:** Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91-A:3 II(c)

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

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**Second:** Selectman McGarry

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Non Public Session**

**Motion:** Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91-A:3 II(c)

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Reconvene**

Chairman Barry noted for the record that no action was taken during the Non Public Session.

**Motion:** Selectman McGarry moves to seal the minutes of the Non Public Session

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Motion:** Vice Chairman Pitman moves to approve a computer adjustment to Mr. Edward Mullen in the amount of \$8,434.90

**Second:** Selectman McGarry

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Regular Business**

**Minutes - May 23, 2016**

**Motion:** Vice Chairman Pitman moves to approve

**Second:** Selectman Robertson

**Vote to approve: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Accounts Payable - \$523,007.57 (\$500,000 transferred to DCS)**

**Motion:** Selectman Robertson moves to approve

**Second:** Selectman McGarry

**Vote to approve: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Payroll Manifest \$77,822.83 (\$61,682.11 net)**

**Motion:** Vice Chairman Pitman moves to approve

**Second:** Selectman McGarry

**Discussion:** J. Foisy noted that the manifest includes Fire and Rescue stipends.

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**GBW Bathroom Renovations**

M. Tibbetts asked for the Board's permission to proceed with the renovation of the final bathroom in the GBW Building using the same contractors who have worked on the others. The Board asked for the expected cost, M. Tibbetts will return with specific figures.

**Skateboard Ordinance**

**Motion:** Selectman Robertson moves to nullify the ordinance adopted on September 16, 1991

**Second:** Selectman McGarry

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Firearm Ordinance**

**Motion:** Selectman Robertson moves that, per RSA 159.26 that any ordinance restricting Firearms (ordinance 98-1 and 0123) to be null and void

**Second:** Selectman Shute

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Permit Application - Veterans Tax Credit - \$500 - Frank & Jeannette Albert Trustees**

**Motion:** Selectman Robertson moves to approve

**Second:** Selectman McGarry

**Vote to approve: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Timber Tax Levy - \$362.09 - Christopher & Rebecca Gagnon, Middle Road**

**Motion:** Selectman Robertson moves to collect the tax

**Second:** Selectman Shute

**Vote to approve: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Timber Tax Levy - \$2,706.28 Joanne Bradbury, Kate Hartnett, Thurston Pond & Meeting House Hill Roads**

**Motion:** Selectman Robertson moves to collect the tax

**Second:** Selectman Shute

**Vote to approve: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Expert Testimony Contract - George Sansoucy - \$10,000/year**

Chairman Barry explained that Attorney Whitley has recommended that the Town enter into a contract with George Sansoucy for expert testimony before the Northern Pass Site Evaluation Committee. Selectman Robertson spoke that he does not feel that protecting the Town's assets is the same as opposing the Northern Pass and, as such, would feel that the Town could spend the money should it wish to do so. Selectman McGarry asked whether the \$10,000 would be spread across the multiple communities being represented. J. Foisy answered no, that the \$10,000 is the per Town share.

Selectman Robertson asked that Attorney Whitley summarize the consequences Deerfield would face by not proceeding as recommended. The Board agreed to revert for more details.

**Appointment of Chris Cook - Veasey Park Commission**

**Motion:** Vice Chairman Pitman moves to appoint Chris Cook to the Commission

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Shoreland Permit by Notification - Deerfield Footpath**

**Motion:** Vice Chairman Pitman moves to approve and authorize the Chair to sign

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Permission to Use the GBW Parking Lot 6/11 from 9a-12p for an Eagle Scout Fundraiser - Phil McPherson**

**Motion:** Selectman McGarry moves to approve

**Second:** Selectman Shute

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Letter**

The Board agreed to sign a letter, Chairman Barry did not read it aloud.

**Non-Contemporaneous Business**

**Accounts Payable - \$555,361.83 (\$500,000 transferred to DCS) - May 27, 28 & 31, 3 Members Signing**

**Payroll Manifest - \$963.83 (\$776.41 net) - May 25th and 28th - 3 Members Signing**

**Intent to Cut Wood or Timber - Christopher & Rebecca Gagnon, Middle Road**

*Signatures Executed*

**Intent to Cut Wood or Timber - Casey & Sarah Vose, Middle Road**

*Signatures Executed*

**Intent to Cut Wood or Timber - John Thibodeau, Meetinghouse Hill Road**

*Signatures Executed*

**Intent to Cut Wood or Timber - Tim & Brenda DiMatteo, Nottingham Road**

*Signatures Executed*

**Intent to Excavate - Paul & Alice Smith - Blakes Hill Road**

*Signatures Executed*

**Correspondence**

The Town received a birthday card from the Library.

Notification was received that the Employer Contribution Rates for the State of New Hampshire will increase July 1, 2017. Employee rates will climb 1.88% and Police contribution rates will increase 11.56%.

District VI resurfacing has started by Continental Paving by the State.

A letter was received from a Mr. Cassier regarding a property which he has since sold. The Board believed the point to now be moot.

A message was received from Mr. Lloyd Roberts regarding his being rudely refused access to the Transfer Station on a Thursday at 6:48p. J. Foisy has shared the communication with the Transfer Station Director. The Board asked that online postings and signage be updated to read that the Transfer Station will “....close to the public at 6:45p.”

Eversource has provided the Town with the NH Plan along with information in response to questions raised at the last meeting. The materials will be published online. Chairman Barry noted that Eversource estimates the cost of the burying the transmission lines to be \$200 million vs. \$34.53 million as the project is currently proposed.

#### **Town Administrator's Report**

J. Foisy reported that a link will be posted on the Town's website for linking information to Deerfield Businesses. Residents interested in posting information should send the material to [finance@townofdeerfieldnh.com](mailto:finance@townofdeerfieldnh.com).

Employee evaluations have been distributed and are due back June 30. J. Foisy asked for and received permission to increase Peter Lemay's pay by \$0.50/hour based on performance. She noted that the pay scale was last updated in 2010 and asked if the Board would like it updated? Chairman Barry confirmed yes.

Selectman McGarry asked that the Planning Board receive a copy of the letter regarding Rollins. Vice Chairman Pitman inquired about a second driveway going in at Shaughnessy's and whether that would be going before the Planning Board. Selectman McGarry responded that it should be brought to the attention of the DOT.

#### **New Business**

Vice Chairman Pitman noted that the Safety Services Committee would be meeting at 7p.

#### **Regular Business Cont.**

##### **Awarding of Bids - George B. White Building Window & Door Replacements**

Mark Tibbetts, having reviewed the bids submitted, recommended that the Town award the contract for replacement of windows and doors at the GBW Building to Gary Anderson. The bid was \$750 higher, but M. Tibbetts noted that Mr. Anderson has handled all other work at the building and is familiar with the building. Additionally the Town has been very pleased with his work. The bid was for \$72,300 and the amount budgeted for the project was \$74,000.

**Motion:** Selectman Robertson moves to accept the recommendation of M. Tibbetts and award the bid to Gary Anderson

**Second:** Selectman Shute

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

### **Awarding of Bids - George B. White Building Roof**

M. Tibbetts spoke that the bid for \$31,761 does not mention retrofitting nor does it specify the materials to be used. He recommends awarding the contract to Therrien roofing as Deerfield has used the company in the past. The Board asked that M. Tibbetts contact the firm that submitted the bid of \$31,761 to verify whether it is for the proper components. M. Tibbetts will get the answer and the Board will plan to meet next Monday at 5:30p to handle this item so that work can begin promptly.

### **Citizens Comments**

Wes Golomb, candidate for State Representative, asked what the Board feels are the critical issues facing Deerfield. Selectman Robertson responded that he feels Deerfield has been successful at the State level in the past with transportation issues and cited three for Mr. Golomb's attention. The intersection at Church Street; the 43/107 junction at Lamprey; and the desire to install a crosswalk between the GBW Building and Bicentennial Field. Selectman McGarry added that access to DCS by bike along 107 is another area for consideration. In the past Deerfield was told it would cost approximately \$10.5 million to install the path.

### **Adjourn**

**Motion:** Vice Chairman Pitman moves to adjourn the meeting of June 6, 2016

**Second:** Selectman Robertson

**Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries**

**Next Meeting Monday, June 13, 2016 @ 5:30p**

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.  
Pending approval by the Board of Selectmen.*