

**Town of Deerfield
BOARD OF SELECTMEN
November 28, 2016
MINUTES**

Call to Order

5:30p - Chairman Barry called the meeting to order.

Present: Stephen Barry, Chairman; Richard Pitman, Vice Chairman, Fred McGarry, Andrew Robertson, and Jeff Shute, Selectmen

Pledge of Allegiance to the Flag

Chairman Barry asks all to rise and pledge allegiance to the Flag.

Scheduled Appointments

Phil & Joan Bilodeau

Chairman Barry read into the record the Bilodeau's statement in support of accepting the donated funds to pay for Attorney Whitley's services defending the Town in the Northern Pass Project. Chairman Barry apologized that the statement was not included in the prior week's Public Hearing on the matter.

Zach Langlois - MBC School Board Representative

Zach Langlois, School Board Representative to the MBC, expressed his disgust in the way a certain member of the MBC handled himself at a recent meeting. Mr. Langlois urged the Board to review the tape of the meeting and to act within its authority to ensure that the MBC meetings are run properly.

Members of the Board agreed to put together a letter to the MBC Chair urging the enforcement of order and protocol and recommending the individual's removal from the Committee and to share with the MBC Chair the correspondence received from the Member in question.

Joe Manzi - Parks & Recreation Update

Joe Manzi updated the Board that the Department is still waiting on the Land Water Conservation Fund Grant results. Additionally he asked the Board's permission to accept a donation for \$200 made under a Good Neighbor Initiative.

Motion: Selectman Robertson moves to accept the donation

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Melissa Robertson - Photographer Laureate

Chairman Barry, together with the Select Board, recognized Melissa Robertson for her exemplary work in photographing the Town events. Ms. Robertson was presented with a plaque recognizing her as the official Photographer Laureate. The Board thanked Melissa for her work and looks forward to her next projects.

Non Public Session

Motion: Vice Chairman Pitman moves to enter into a Non Public Session under RSA 91A:3II(b)

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Reconvene

Chairman Barry noted for the record that no action was taken during the Non-Public Session.

Motion: Vice Chairman Pitman moves to seal the minutes of the Non-Public Session

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Chairman Barry announced that Town Administrator Jan Foisy will be stepping down effective January 2nd, 2017. Ms. Foisy will remain on as an Assistant Town Administrator through the Town Election process. John Harrington has been offered and accepted the position of Town Administrator. The Board thanked Ms. Foisy for her more than 28 years of service to the Town of Deerfield. .

Regular Business

Minutes - November 21, 2016 (Abbreviated)

Motion: Vice Chairman Pitman moves to approve the minutes

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Accounts Payable - \$51,796.29

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Employment Adjustments - Steve Jamele from 20 to 24 hours/week at a rate of \$33.58/hr

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Employment Adjustments - Welfare Director change from \$25,688.47 to \$25,061.92

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Employment Adjustments - Kevin Barry from \$48,484.80 to \$43,680

Motion: Selectman Robertson moves to rescind the October 3rd vote and revert the wage as stated

Second: Vice Chairman Pitman

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Town Administrator Recommendation to increase Kevin Barry's wages effective 1/1/17 from \$21/hr to \$22/hr

Motion: Selectman McGarry moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Permit Application - Property Tax Credit - Douglas Chamberlain, 211 North Rd, Elderly Exemption

Motion: Selectman Robertson moves to approve

Second: Vice Chairman Pitman

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Medical & Dental Carrier Agreement - SBC Compliance Health Trust

Motion: Selectman Robertson moves to authorize the Chair's signature

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Selectman Robertson noted for the record that the Property Tax Exemption was in fact a Veteran's Tax Credit.

Health Trust 2016/2017 Medical Coverage Agreement

Motion: Selectman Robertson moves to approve

Second: Vice Chairman Pitman

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Review of Correspondence

Police Chief Duquette has requested permission to hire full time officer Benjamin Averill.

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Discussion: Selectman Robertson noted that Mr. Averill is a long time Deerfield resident.

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Police Chief Duquette has requested permission to allow two officers to carry over vacation time over and above the allowable limits. Officer Hughes to carry over 139 hours and Officer Lavoie to carry over 97 hours. The Chief describes that staffing limitations within the Department have not allowed for the Officers to use their vacation time.

Motion: Vice Chairman Pitman moves to approve

Second: Selectman McGarry

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

The Town Administrator requests to transfer \$3,124 from the Municipal Government Buildings Expendable Trust Fund to replace and install two WX350 Well Tanks at the GBW Building.

Motion: Selectman Robertson moves to approve

Second: Selectman Shute

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Town Administrator's Report

J. Foisy offered a special thanks to the Deerfield Garden Club women for installing the decorations at the Town Offices. J. Foisy reminded members that the MBC will meet Tuesday at 6:30p and Saturday at 9a to review the Town Budgets.

Mark Tibbetts has been in touch with Brookside and will be receiving an answer in writing regarding the summer shut off of boilers at the GBW Building. The new water tanks will be installed later this week.

Selectman Robertson asked whether there were any MBC Requests to the Budget to be addressed; J. Foisy responded that the MBC is looking to reduce the Animal Control Officer Salary and supply lines. Cindy McHugh was in attendance and had no objections to the salary adjustment. Selectman Robertson will discuss the line further and make a formal recommendation at a later date.

Unfinished/Other/New Business

Selectman McGarry commented that he had previously stated that the Northern Pass tower height would be 135 feet and that should be corrected to 130 feet, 45 feet taller than the existing towers. He went on to correct the prior statement that only four or five towers would be greater than 100 feet tall as the plan calls for 65 towers to installed (exclusive of those at the substation) that will range in height from 105 to 155 feet. Chairman Barry asked whether this was in place of or in addition to the current structures, Selectman McGarry responded that he believes to will be in addition to.

Citizens Comments None

Adjourn

Motion: Vice Chairman Pitman moves to adjourn the meeting of November 28, 2016

Second: Selectman Robertson

Vote: Yea 5, Nay 0, Abstained 0 - Motion Carries

Next Meeting Monday, December 5, 2016 @ 5:30p

*The Minutes were transcribed and respectfully submitted by Katherine A. Libby, Recording Secretary.
Pending approval by the Board of Selectmen.*