

**TOWN OF DEERFIELD  
CABLE COMMITTEE  
January 15, 2013  
DRAFT MINUTES**

**Present:** Deb Boisvert, David Sakowich, Kate Alexander

**Absent:** Harriet Cady

**Call to Order**

The meeting was called to order at 6:10 p.m.

**Approval of Minutes**

**Motion:** Mr. Sakowich made a motion to approve the minutes of November 20, 2012. **Seconded:** Ms. Alexander seconded the motion. **Vote:** Unanimous approval.

**Old Business**

-Cable Survey Update: The survey of MetroCast's performance is closed after receiving more than 100 responses. A copy of the results compiled by Mr. Sakowich was provided to committee members.

-Selectmen Meeting Room Public Access Equipment: Ms. Alexander reported to the committee that the Town Administrator was using the microphone during the Selectboard meeting which has improved the audio on Channel 24. Chairperson Boisvert said that a table microphone stand is available for use during the Selectboard meeting. Ms. Alexander is going to check with the Selectboard about purchasing an additional microphone stand.

-Consortium of MetroCast communities: The town of Deerfield is officially a member of the Consortium which is negotiating a contract with MetroCast. Chairperson Boisvert attended the negotiating session on January 10<sup>th</sup>. Progress was made on creating a draft contract for Consortium members. Changes that are being discussed include ensuring that federal government programming is included in basic cable television service. Line extensions for cable service would decrease to 5 homes per every half mile. There was also significant discussion at the consortium meeting related to the Lakes Region Public Access and how to best sustain public access program currently provided by the facility to area communities. The Consortium meets again on January 31<sup>st</sup>.

-Audit Questions: The committee voted to table discussion of audit questions to be submitted to the town of Deerfield as part of the cable franchise renewal until MetroCast responds to the audit questions submitted by the Deerfield Cable Committee.. **Motion: Mr. Sakowich made a motion to table discussion of audit questions to the town of Deerfield. Seconded by Ms. Alexander. Vote: Unanimous**

-Cable Subscriber Map: MetroCast has not yet provided a cable map of the town as requested by the committee. Chairperson Boisvert is asking a MetroCast representative to bring the map to the next Consortium negotiating meeting on January 31<sup>st</sup>.

### **New Business**

Deerfield Cable Contract: Chairperson Boisvert told the Committee that the draft contract template will be completed in the next few months. The committee will review the current Deerfield contract for possible changes at the Committee's next meeting.

### **Meeting Adjourned**

7:00 p.m.

**Next Meeting: February 19th, 2013 at 6 p.m.  
George B. White Building**

The Minutes were Transcribed and Respectfully Submitted by David Sakowich  
Pending Approval of the Deerfield Cable Committee