

**Philbrick James Library  
Meeting of the Board of Trustees  
January 3, 2011**

Present:

Trustees: K Berglund, J Bilodeau, C Carr, A Draper, E Hazen, C Libis, M Mann  
Librarian: E Decota

Commenced: 7:06

Public Comment: None

Secretary's Report: Accepted as read.

Treasurer's Report: \$36,725.98 in Checking, \$33,666.80 in Savings. There are some outstanding bills and deposits from the trust fund and town for expenses. 99.862 percent of the budget was used in 2011 with overage in the full-time line and underage in the heating oil line.

Librarian's Report:

*Correspondence/Librarian comment:* A check was received from Grace Sullivan in gratitude for the "great staff and wonderful service."

*Technology:* none

*Professional Development:* NHLA membership fees of \$45 are due plus \$5 for CHILIS and \$5 for READS

*Programs:* A rubber stamping program will take place January 8 from noon to 4:00.

*Repairs:* The [new] vacuum cleaner beater needs repair as does the downstairs doorbell. The reference room light is still not working.

*Old Business:* The MBC public hearing is January 11. The town deliberative session is February 5. We are still awaiting information from insulation experts before proceeding. Old book disposal is temporarily delayed until sorting can take place.

*New Business:* The library was examined on December 15, 2010 by John Snell of SNHPC in terms of energy needs as a result of an energy grant. A follow up report will be sent.

Open library positions include one for one year, one for two years, and two for three years.

*Non-Public Session minutes:* A response to a letter of concern was sent on December 20, 2010.

*Adjourned:* 8:09 pm.

*Next meeting:* February 7, 2011.

Respectfully submitted, Maureen Mann