

**Philbrick James Library**  
**Meeting of the Board of Trustees**  
**February 7, 2011**

Present:

Trustees: K Berglund, J Bilodeau, C Carr, A Draper, E Hazen, C Libis, M Mann  
Librarian: E Decota

Commenced: 7:06

Public Comment: None

Secretary's Report: Accepted as corrected.

Treasurer's Report: The end-of-year report shows a base of \$30,136.08; receipts of \$20,539.61; expenditures of \$20,696.51 and a year-end balance of \$30,979.18 in the checking account. The year-end savings balance is \$33,783.44. There is \$31,658.67 in the building fund.

Librarian's Report:

*Correspondence/Librarian comment:* The year end report has be submitted. The librarian is working on goals and objectives to submit to the trustees.

*Technology:* none

*Professional Development:* none

*Programs:* The 2011 summer reading themes is "One World, Many Stories".

*Repairs:* The [new] vacuum cleaner was repaired under warranty. The downstairs doorbell was replaced after Kathy cleverly spoke with a passing Zenith representative. The reference room light is still not working. Red water has appeared in the toilet tank and the sink. The librarian will follow up with Mark Tibbetts when he returns from Florida.

*Old Business:* Sorting will be completed on books in attic by end of February. Chris will deal with their disposal/sale. The library will probably need to close for 5 to 7 days for the insulation project to be completed.

*New Business:* The librarian will be on vacation in late March and early April. The mourning has begun about the loss of our current Chair.

*Adjourned:* 8:15 pm.

*Next meeting:* March 7, 2011.

Respectfully submitted, Maureen Mann