

Philbrick James Library
Meeting of the Board of Trustees
September 12, 2011

Present:

Trustees: J. Bilodeau, C Carr, G. Doane E. Hazen, C. Libis, M. Mann,
Librarian: Evelyn DeCota

Commenced: 7:04 pm

Public Comment: Members of the energy committee were pleased with the attic insulation

Secretary's Report: Accepted

Treasurer's Report: Checking \$38629.82; Savings \$35,489.50

Librarian's Report: The updated bid process has been received from the town.
Passes for SEE and The Shepard-McAuliffe are up for renewal. Trustees voted to renew.

Correspondence: none

Professional Development: The READS fall program [\$30] will take place October 7.

Technology:

The policy for use of the internet for children under 18 remains in place. A child under 14 must be accompanied by a parent. Between 14 and 18 written permission is required.

Programs:

Star Party will be rescheduled for a clearer night. The summer reading program was completed by 25 students although many more participated in various parts. Pre-school story time starts on September 13.

Repairs:

The vacuum is broken, again. Estimates will be sought for commercial version.

Old Business:

Budget: The library budget will be heard by the BOS on October 31. The BOS has selected \$3.50 to use when estimating heating oil, bringing the library estimate to \$2712.50. Shades are on order. Works of Irene Shores are on display. Gregg is looking into handicapped ramp and retaining wall options. The front steps need to be reset. A contractor is looking into it. The petition to save the ILL van is now at three or four pages. Chris is exploring the air conditioning part of the heating system. Lift inspection will take place on September 27.

New Business:

The librarian's performance evaluation was completed.

Meeting adjourned: 8:50 pm

Respectfully submitted, Maureen Mann

Next meeting: October 3, 2011