

Philbrick James Library
Meeting of the Board of Trustees
December 5, 2011

Present: Trustees: J. Bilodeau, C. Carr, E. Hazen, D. Jones, C. Libis, M. Mann

Librarian: Evelyn DeCota

Guests: Ben Averell sought signature for final plan for Eagle Scout Project. Given.

Public Comment none

Secretary's Report: Accepted

Treasurer's Report: Checking: \$38,316.48 Savings: \$36,176.16

Librarian's Report

Librarian asked trustees to complete survey by a student at Quinnipiac University. Annual costs of downloadable books \$875, ancestry.com \$250, Currier Museum \$65, and Museum of Fine Arts \$42.90 [this pass is shared with Northwood and Nottingham libraries] were approved.

NHLA membership of \$55 for librarian was approved.

Training on downloadable books and e-readers will be conducted at the Philbrick-James Library for staff members in March 2012.. The librarian and technical assistant will attend a webinar on open source automation.

The librarian will be the guest reader at the Co-operative Preschool Holiday Party.

Repairs

The electric hot water heater has been 'fixed'; it was inadvertently turned off.

The ballast has been changed in the juvenile room and research room.

Ice melting leak problem has been fixed and the front door bulb replaces.

The furnace is still over cycling. Solution will be investigated.

Old Business

\$947 dollars remains after all weatherization projects—blinds, calking and weather stripping, attic insulation, HVAC—have been completed and all Energy Committee recommendations accommodated. Maureen will seek information on insulating blankets for doors. The MBC hearing of the library budget will be Saturday, December 10. The public hearing will be January 11, 2012.

New Business

A 'cabin fever' arts fair has been suggested and planning in the works.

Meeting adjourned 8:31 pm

Respectfully submitted, Maureen Mann

Next meeting: January 9, 2012

