

Philbrick-James Library
Meeting of the Board of Trustees
April 1, 2013

Present: Joan Bilodeau, Linda McNair-Perry, Chris Carr, Mal Cameron, Sandra Yacopucci, Dee Jones, and librarian Evelyn DeCota

Meeting called to order: 7:05 PM

Secretary's Report: Accepted

Treasurer's Report: Auditor' report returned; no problems
State library report filed

Correspondence:

- New Hampshire Museum Pass \$60 (passed)
- New town website; \$250 to provide direct access to updating library page (passed)

Technology

- Computer table has been ordered from Country Woods; should arrive mid May. Friends of the Library will pay \$700; Trustees will pay \$500. School is happy to take the carrels.
- One computer chair is still needed. Chris will continue to look for a used one
- Two newer computers are needed as well. Jill will contact her work sources

Programs

- Cabin Fever Reliever Arts and Crafts Show was a success.
- Volunteer of the Year Award presentation: Saturday, April 13, 10 AM at the library
- Wellness Fair/Town wide Clean Up: Saturday, April 20, Great Room, DCC

Professional Development

- NHLTA Conference May 20; Mal and Linda will attend
- NHLA Conference for Librarians, May 31; Evelyn will attend

Repairs

- Carpet Project: Wednesday, April 3 – books, shelves, chairs, tables, etc removed
Thursday, April 4 – carpet installed
Friday, April 5 – books, shelves, chairs, tables, etc. returned
(Volunteers have stepped up to help)

Old Business

- Maintenance man has been hired: John Morrison who lives in Deerfield will work 10 hours a week: MWF mornings. We will work on a salary increase.
- Outlet covers have been installed

New Business

- Officers for the New Year: Joan Bilodeau will continue as chair
 Dee Jones will continue as secretary
 Linda McNair-Perry volunteered to be treasurer
 (Alleluia!)
- Safety Inspection has been completed: Resolution Worksheet was approved:
Continuing issues: outside lighting/ electrician contacted; front sidewalk and

parking lot snow removal/temporary fix with ice melt and better “bridge” at entrance.

- Tricky Tray for FOCUS approved: \$25 gift certificate at Gibson’s Bookstore in Concord
- Memorandum of Understanding tabled for further review

Meeting adjourned: 8:35 PM

Respectfully submitted,

Dee Jones

Next Meeting: May 6, 2013