

Philbrick-James Library
Meeting of the Board of Trustees
September 9, 2013

Present: Joan Bilodeau, Mal Cameron, Linda Perry, Christine Johnson, Dee Jones, Chris Carr, and librarian Evelyn DeCota

Meeting called to order: 7:03 pm

Secretary's Report: Accepted

Treasurer's Report: Checking Account: \$42,853.11
Savings Account: \$38,295.93
Accepted

Librarian's Report

Correspondence:

- Museum of Fine Arts pass: renewed \$42.90
- Millyard Museum pass: accepted for one year trial \$50

Technology

- Two new computers chairs purchased.
- New computers are in, but need "attention" from Chris.

Summer Reading Program

- 32 registered; 24 completed (75% success rate)
- Note "family trees" upstairs
- Friends did a nice job with ice cream – again.

Professional Development

Evelyn requested attendance at CHILIS and READS conferences in October; passed.

Repairs

- Basement florescent light bulbs need replacing: Mark Tibbetts said he would take care of this.
- Lift was inspected and passed muster.

Old Business

Front entry update:

- Step repairs will be completed this fall.
- Rhododendrons will need to be trimmed.
- Budget/safety items: front walkway at road (water/ice build up) ADA railings at back door are not required by code.

New Business

- NHHC program was a big success. Evelyn sent a thank you to Bernie Cameron and Marion Smith.
- Trustee vacancy: Sandra Yacopucci's resignation was accepted. A thank you and acknowledgement will be sent by Dee. Joan will contact Maureen Mann about completing Sandra's term, subject to approval by the BOS.
- We are looking for a maintenance person since John has resigned. This time we want someone who will work exclusively for the library. The budget has been changed to reflect a wage increase to \$12 per hour for the maintenance position (+\$832 to salary line).

- Traffic Calming/ Planning Board updates: A visioning process began – again. Some may not be aware of previous visioning process and the Charrette on file.
- Budget presentation for BOS will be Monday, November 4 @ 5:30 pm. or as soon as Linda can get there! Our trustee meeting will follow.
- Mal presented information and asked for input for the LCHP grant application. Discussion followed and revisions were made. Mal will submit the application on Friday. Mal’s expertise and perseverance were acknowledged and appreciated.

Meeting adjourned: 8:50 pm

Respectfully submitted,

Dee Jones

Next meeting: November 4