

Philbrick-James Library
Meeting of the Board of Trustees
December 3, 2013

Present: Joan Bilodeau, Mal Cameron, Chris Carr, Maureen Mann, Linda Perry, Dee Jones, and librarian Evelyn DeCota

Meeting called to order: 7:10 pm

Joan read a note from the daughter of Alex Draper thanking us for the Friendship Garden birdhouse dedicated in memory of her mother.

Secretary's Report: Approved

Treasurer's Report: Checking: \$24,641.99 Savings: \$58,402,187 Approved

Librarian's Report:

Correspondence:

- Joan received a letter of resignation from Christine Johnson. Her new job requires more hours, many during Trustee meeting times. Dee will send acceptance letter. Joan will ask Eve Hazen to take this position till next March. Evelyn will inform the Selectman about this change.
- Currier Museum of Art(\$80) McAuliffe-Shepherd Discover Center (\$250) library discounts approved

Programs:

- Humanities Council: We chose Eleanor Roosevelt presentation by Elena Dodd for the 2nd Sunday in June. Joan will contact Elena for confirmation; Linda will fill out the required forms

Repairs:

- Maintenance position: two candidates will be interviewed this Thursday
- Estimates from two cleaning services (interior only) were obtained for future reference

Old Business:

- Mike Momany will be at the library for final inspection of entry repairs on Wednesday, December 4th at 10:30 am. Mal will meet with him and give the final okay, but calling attention to the fact that the plant work in the contract was not done.
- Pie sale was a big success: \$495 earned (Prices were increased)
- Annie has the Art Gallery booked through 2014!

New Business:

- Mike Momany recommends a rustproof book drop to protect the new tile. Evelyn will research this, but in the meantime, we need a plastic mat under the current drop. We may consider placing the book drop at the back door.
- Rear door does not close properly and is an insulation issue.
- MBC presentation is Saturday, December 7 (time approximately 10 am "ish") Maureen will notify trustee via Email.
- Front sidewalk drainage issue: the only current alternative is to close the pathway to the door in inclement weather. Patrons must then use the sidewalk from the parking lot and/or use the back door.

Meeting adjourned: 8:20 pm

Respectfully submitted,

Dee Jones