

Philbrick-James Library
Meeting of the Board of Trustees
February 3, 2014

Present: Joan Bilodeau, Mal Cameron, Linda McNair-Perry, Chris Carr, Eve Hazen, Maureen Mann, Dee Jones, and librarian Evelyn DeCota.

Meeting called to order: 7:05 pm

Secretary Report: approved as corrected.

Treasurer's Report: Checking: \$27,633.11
 Savings: \$59,006.95

Checks received from Grace Sullivan (\$100) and from Peter and Sara Lion (\$500) were deposited in Checking Account. Evelyn sent thank yous.

Approved

Librarian's Report:

- Correspondence
SILC (Suncook Inter Library Loan Cooperative) dues: \$250 - Approved
NHLibrary Association dues: \$55 – Approved
- Technology: no issues
- Programs: Anne Vennerbeck will assist in the art project for summer reading
- Repairs: Back door hinges were tightened, but weather stripping needs replacing. A local contractor will be contacted for estimates for a new door and jamb replacement: Mal will contact Kevin McDonald; Joan will contact Tom Cumings, Linda will contact Solid Rock Builders. Linda will research handicap accessibility requirements. We'd like an attractive door (possibly a color) with a window. A buzzer and security camera should be included in the estimate.
Furnace stopped working last week. It has been repaired, no invoice as yet.

Old Business:

- New Book Deposit Box: a metal outdoor box costs approximately \$2150-\$2999. Consideration was tabled to a later date for further research. Dee will contact Friends of the Library for possibly splitting the cost.
- RSA 91:a;33a : Since the last meeting the trustees have learned the following: The Board of Selectmen required an estimate of cost, which the trustees provided, so that amount could be encumbered in the town budget. The chimney repair is not currently under contract, and trustees have not yet requested specific bids for the project.
- After consultation with the Trustee of the Trust Fund, who are unaware of any spending restrictions on the use of the building fund (currently called Savings Account), the trustees will now use the fund to maintain and repair our current building. Because of the dire need revealed in the engineering report on the condition of the building, the trustees will seek the concurrence of the Board of Selectmen to add an additional \$20,000 from the library savings account to the \$6537 encumbered by the BOS to complete renovations. Proposal approved by trustees.

We will ask for a timely request for bids for the project so repairs may be completed before the July 2014, 100th anniversary celebration of the building.

- Moose plate grant: Mal
The start date for approved grants begins after August 1, too late for us to wait for possible approval. Repairs are needed now.

New Business:

- All trustee positions for the election have been filled

Meeting adjourned: 9:05 pm

Respectfully submitted,

Dee Jones

Next meeting: March 3, 2014