

**Philbrick-James Library
Meeting of the Board of Trustees**

May 4, 2015

Present: Mal Cameron, Linda McNair-Perry, Dana van der Bijl, Chris Carr, Janice Clark, Dee Jones, and Library Director Evelyn DeCota **Absent:** Anne Deely

Meeting called to order at 7:04 pm.

Secretary's Report

The minutes from the last meeting were accepted as written (with the corrected spelling of NHLTA).

Treasurer's Report

Checking: \$28,820.54 **Savings:** \$38,929.21

The quarterly funds have been received and are reflected in the checking account number.

Trustee of the Trust Funds money is still not straightened out. Linda will check into it.

Librarian's Report

CORRESPONDENCE

The board received a nice **thank-you note** from Mal Cameron regarding the Volunteer of the Year Award.

A **Library Trustees Session** sponsored by the **NH Department of Justice** will be held on **Monday, June 22 in Concord**. Mal, Jan and Dee will attend.

TECHNOLOGY

Computer Upgrades – Jill Carr is rebuilding the last patron computer and will advise if a replacement is needed.

PROGRAMS

Every Hero Has a Story – Summer Reading – Planning is underway, and Evelyn will be checking with the Friends of the Library regarding funding.

REPAIRS

Waterproofing the front steps – Linda will check into it.

Chimney Repair – Mark Tibbetts said we are now on the schedule for mid to late June with Phil Boni from Epsom.

Dee Stone – Evelyn will follow up

Old Business

Book Drop – Has been rotated 180 degrees instead of the 90 degrees we needed. Mark Young came when Evelyn was not in the library. She will work on getting him back to fix it.

Architectural Rendering – Evelyn will request a letter from the Deerfield Historical Society that clearly states that the Architectural rendering is now owned by the Philbrick-James Library. This document will help support our request for grant money in the future.

New Business

Meeting Space Policy – The board revised the Meeting Space Policy. The board voted unanimously to accept the revisions. It will be finalized at the next meeting.

NHLTA Spring Conference is Monday, May 18.

New Deerfield Finance/Human Resources Director – Penny Touchette is now in this position.

Humanities Council Presentation – Sunday, May 31 at 2:00 pm at Town Hall – **Uprooted**. Linda will check with them regarding logistics. The Town Hall has been reserved.

Anne and Jan are doing posters and flyers. Dana will put an article in *The Forum*. Mal will introduce the speaker. Board members should arrive by 1:00 pm. Evelyn will get the key to Town Hall. Mal will bring lemonade. Other board members will bring finger foods that do not require utensils.

Dee Jones asked if the trustees would like to buy an ad in the program for **Deerfield's 250th Anniversary** celebration. Tabled until next meeting, as orders are not due for a few months.

Meeting adjourned at 8:26 pm.

Next meeting will be held on June 1, 2015 at 7:00 pm.

Respectfully submitted by Dana van der Bijl