

**Philbrick-James Library
Meeting of the Board of Trustees
July 6, 2015**

Present: Mal Cameron, Linda McNair-Perry, Chris Carr, Janice Clark, Dee Jones, and Library Director Evelyn DeCota

Meeting was called to order at 7:10 pm.

Secretary's Report

Minutes from the last meeting were accepted as written.

Treasurer's Report

Checking: \$ 31,863.23 Savings: \$38,932.16

Librarian's Report

Correspondence

Strawbery Bank – Board voted to renew the pass for \$250.

Technology

Evelyn returned defective toner cartridge to Staples and received a new cartridge, no charge.

Professional Development

Janice went to the State of NH DOJ Trustee Training session in June and brought back handbooks for the trustees,

Repairs

Mal will call Phil Boni about starting date for chimney repair. Linda will do further research on products to seal the sidewalk, front steps, and tile.

Front window is still in need of repair.

Old Business

Evelyn received signed Meeting Space forms from two parties.

New Business

Performance Evaluations have been submitted to the town.

Trustees finalized the 2016 budget.

Evelyn will refer Dana to library information in the Welcome Packet given to new residents for suggestions for the ad in the 2016 Commemorative booklet.

The board entered a private session at 9:00 pm and did not return to public session prior to adjourning.

Meeting adjourned at 9:05 pm

Next meeting will be held August 3, 2015 at 7:00 pm.

Respectfully submitted,

Dee Jones