

**Philbrick-James Library
Meeting of the Board of Trustees
CORRECTED Minutes - August 3, 2015**

Present: Mal Cameron, Linda McNair-Perry, Dana van der Bijl, Chris Carr, Janice Clark, Anne Deely, Dee Jones, and Library Director Evelyn DeCota

Meeting called to order at 7:06 pm.

Secretary's Report

The minutes from the last meeting were accepted as written.

Treasurer's Report

Checking: \$28,988.66 **Savings:** \$38,934.12

We still have not received any payments from the Trust Fund. Linda will send a formal letter to the Select Board to inquire about the status.

Librarian's Report

CORRESPONDENCE

The library received a generous (undesignated) donation from a donor who wishes to remain anonymous. We will need to advertise a public meeting during which we will accept the gift. We will research the correct procedure and follow up accordingly.

Michelle Godbois donated \$20 from an art gallery sale.

Food Pantry –Judy Marshall sent us a thank you letter and information from the NH Food Bank detailing the increased need for donations.

TECHNOLOGY

The copier has taken in **\$90** since January (total of \$238 from printer/copiers).

Our current copier cost \$1400 and carries a maintenance cost per copy of **\$.018**. The new copier will cost **\$1786** and carry a maintenance cost per copy of **\$.028**.

PROGRAMS

Veasey Park Read-Aloud had 15 participants. **Touch a Truck** had 11 participants (and took place at the same time as Deerfield Recreation's 3 and 3 program).

Professional Development:

Evelyn is taking **vacation** time on **August 3-17**, then **every Friday in August and September**, plus **October 1 and 2** for the Deerfield Fair.

REPAIRS

The board was instructed to keep an eye out for information regarding the **Conservation Grant** that could be used to restore and preserve the architectural rendering of the Library.

Phil Boni will be performing the **chimney repair** the week after Labor Day.

Windowsill repair – no update.

Linda will send information regarding **waterproofing (front steps)** to the town.

Old Business

Meeting Space Update – We are still waiting for paperwork from some regular patrons.

New Business

Performance Evaluations – Merit raises were approved by the Board of Selectmen and will be effective September 24th.

2016 Budget Changes were discussed and the final figures will be updated.

Discovering New England's Stone Walls – We will host this Humanities Council presentation on September 13th at 2:00 pm. Jan and Anne will take care of publicity. Linda will forward information to Anne so she can make a poster (and be sure to include the NHHC logo).

Old Home Day is August 15.

Meeting adjourned at 8:22 pm.

Next meeting will be held on Monday, August 31, 2015 at 7:00 pm.

Respectfully submitted by Dana van der Bijl