

Work Session Supervisors of the Checklist 12/22/2015

Harriet Cady and Gloria Riel met and worked all afternoon and were able to begin mailing the forms and letters that Harriet had been addressing all by hand. Harriet went to front office to make more copies so we could continue our work..

Gloria had made some return address labels at home to use so we could save time and labor addressing the envelopes.

Gloria also learned how to operate the stamp machine.

We recessed until 12/23/2015

Submitted by Gloria Riel 01/04/2016