



250th Anniversary Committee

July 6, 2016 Minutes

Present: Cherie Sanborn, Walt Kutylowski, Rebecca Hutchinson, Bernie Cameron, Paul Murphy, Mal Cameron, Doreen Schibbelhute, Janice Clark, Carol Levesque, Edie Kimball, Toby Tyler, Cilla Tyler, Torin Judd, Courtney Moser, Dan Tordoff, Dan Briggs, Julie DeCosta, Chuck Reese, Maxine Fowler, Wendy Rappa, Dee Jones, Jack Hutchinson

Meeting called to order at 6:35 pm

Minutes approved.

Financial report: Jack

In hand out. No surprises.

Brochure: Torin Judd

Trifold brochure was distributed to the committee for editing. Any changes/corrections must be submitted by early tomorrow morning as the order for 15,000 brochures will be made at that time. Contact Torin or Jack for changes. These will be available Friday at the Ham and Bean Supper and will be given to everyone entering the fairgrounds for the celebration.

Volunteer Tees on the fairground

We agreed that while wearing a volunteer tee during the weekend you indicate you are available to help as needed.

Volunteers are still needed for certain jobs and events. Doreen added several capable students to the volunteer list.

Schedule of Events: Jack

Overview of all events and times provided. Vendors and artists will set up Friday morning so gates will be locked by 5 PM. John Tobbe will be staying overnight. Saturday will be locked at 10 PM: Sunday at 10:30 PM with the exception of Gate C, which will be closed, but not locked.

Never's Band will arrive at 8:30AM Saturday and park in Band Parking. A band member will be asked to monitor the entrance.

Reenactors are all set. They are bringing a cannon and fire the cannon and their muskets at scheduled times both Saturday and Sunday.

Julie reports that 120 people registered for the 5K race and 27 kids for the Kid's Fun Run.

Stagecoach rides with four horse hitch circling the tents may need some support.

Fire department is making beans in a pit for the Ham and Bean supper. They are all set.

Chris Pappas donated ice cream for sundaes Sunday night which will be served from 6:40 till we run out ; Pines restaurant donated toppings (no nuts please). Nine Lions restaurant donated scoops. Focus members are scooping along with Doreen's volunteers.

Parade: Bernie

Dan Briggs will launch the parade. Bernie will be sending an email to all participant contacts with times and location to assemble. Car show participants will enter at Gate F. Marshals could bring a chair.

Water plan: Jack

84 cases of water have been purchased. They will be distributed throughout the park at various venues in coolers. Volunteers will replenish supplies from the volunteer center. A golf cart will be available for this purpose. Wendy, Doreen, will determine locations. All vendors were notified that we will be distributing some water.

Volunteer Center: Jack

Hourly volunteers will meet here to find out their jobs. It will also serve as the Lost and Found for children. Refreshments for volunteers will be available. Also, Nine Lions' will be providing iced tea for all volunteers.

Chair Corral

Bringing a lawn chair is advised (it is noted on the brochure). They will be useful at many events. There will be place to store them, but they should be clearly labeled for ID.

Communications

Security Officers (6), police officers (5), event contact people, the volunteer center, and the First Aid Station will all have radios.

Carriage Passengers

The surrey will hold 4-5 people: Mary Ellen Moran (historical society), Fran Menard (Heritage Commission), Joanne Wasson, and a garden club member

Variety Show: Wendy and Mal

Jack purchased 10 head-set microphones for the show. Tim is setting up the audio; Tobey is working the lights. New LED lights will be installed before the show. Deb Bouvier will be videotaping the show. A dedication to Beryl Clark will be in the program, and Martha Smith has created a power point presentation of the old variety shows that will be shown before the performance. A list of sponsors will be printed on the back page; Cherie will email

current sponsors to Wendy. Shawna (stage manager) needs paint for backdrops, but we balked at her \$500 request.

Ham and Bean Dinner

Tickets are \$7 for individuals; \$15 for a family of four. Everyone gets a ticket so we know how many to plan for. There are more tickets to sell. Paul and Edie will take some to the DCC on Sunday.

Other

Parking passes to Lot D will be given to volunteers and reenactors. Wristbands were given to committee member volunteers.

We are expecting 2000-4000 folks, but are preparing for 10,000. 12,000 wristbands were purchased,

Meeting adjourned by 8:25 PM

Respectfully submitted,

Dee Jones and Jack Hutchinson