

TOWN OF DEERFIELD, NH
MUNICIPAL BUDGET COMMITTEE MEETING
George B. White Building
8 Raymond Road, Deerfield, NH 03037
6:30pm Tuesday, 8 December 2015
MINUTES

Call to Order 6:30pm

1. Pledge of Allegiance to the Flag

2. Moment of Silence/Prayer

3. Roll Call

Present: James Spillane, Vice Chairman; Carol Levesque, Steve Giovinnelli, David Carbone, Karen Cote, Brendan O'Donnell, and Troi Hopkins, members; Andrew Robertson, Select Board Rep Member; Peter Menard, School Board Rep Member

Excused absence: Kevin Verville, Chairman

Also Present: Jan Foisy, Town Administrator; Penny Touchette, Financial Director; Joe Manzi, Parks and Recreation Director; Mark Tibbets, Building Manager.

4. Approval of the Minutes

Minutes from Saturday December 5 are not yet available. They will be reviewed at the next meeting.

5. Citizen's Comments

None seen.

6. Discussion and Review of 2016 Town Budget

a. Parks and Recreation, page 52

Motion: A. Robertson moves the Parks and Recreation in the amount of \$52,956.00

Second: F. McGarry

Discussion: Joe Manzi, Parks and Recreation Director, removed \$2,000.00 previously used for Old Home Day fireworks. This year fireworks will be covered by 250th committee. Parks and Recreation budget includes the Parks and Recreation Director's salary, gazebo field expenses- mulch, port-a-potties.

T. Hopkins asks how a 5.2% raise was reached for the Parks and Recreation director.

A. Robertson states that J. Manzi is a 15 year employee. The quality of the work he does and his longevity contributed to the decision. This salary is on the high end of the salary wage scale

T. Hopkins asks about the Vehicle Repair and Maintenance line item and the equipment that is not functioning.

A. Robertson comments that non-functioning parks and rec van has been repaired

T. Hopkins explains that she is also referring to the rototillers used for working on the fields that are non-functioning.

Vice Chairman Spillane states that the Revolving Fund covering most expenses. He asks if Mr. Manzi intends to fix any of that equipment through the revolving fund

J. Manzi responds that he does intend to make those repairs using the Revolving Fund.

A. Robertson explains that the Select Board reviews the manifest for expenses paid through the Revolving Fund. A few years ago a new furnace was needed in the George B. White Building and because Parks and Recreation takes up the majority of that space, the Select Board requested that Parks and Recreation use the Revolving Fund to pay for the furnace.

C. Levesque asks if the other salaries are taken out of the Revolving Fund.

A. Robertson responds that the other salaries are taken out of the Revolving Fund.

S. Giovinnelli asks why other salaries are taken out of the Revolving Fund but the director's salary is not.

A. Robertson states that it has been considered and reviewed and the Select Board has decided to not pay the director's salary from the

fund.

Vice Chairman Spillane explains that the way the Revolving Fund is set up the sole expendor is Mr. Manzi and therefore he would be expending his own salary and it would make him the only town employee not paid from the general fund.

S. Giovinelli comments that he has heard of a lot of dissatisfaction with Parks and Recreation. He thinks that all funds should be controlled by the town.

A. Robertson states that there is a specific RSA that does not allow for the town to be in charge of the Parks and Recreation Revolving Fund. He also comments that the Select Board has heard very few complaints about Parks and Recreation.

S. Giovinell asks about the level of audit exposure for the Parks and Recreation Revolving Fund.

J. Manzi states that the Parks and Recreation offers many community programs throughout the year at no charge. Additions such as the new playground at Parks and Recreation and the building at ball field were done without cost to the town.

Vice Chairman Spillane states that the proper avenue for addressing issues and complaints about Parks and Recreation is through Mr. Manzi or through the Parks and Recreation Committee. The MBC needs to look at the parts of the Parks and Recreation budget that we have control over such as the director's salary. The Revolving Fund does not fall under this.

S. Giovinelli states that there are many small expenditures to several venders throughout the Parks and Recreation Revolving Fund.

J. Foisy policies pertaining to auditing are in effect.

Vote to approve the Parks and Recreation budget in the amount of \$52,956.00: Yay: 8, Nay: 2, Abstained: 0 -

Motion Carries

b. George B. White Building budget, page 18

Motion: A. Robertson moves the George B. White Building budget in the amount of \$126,061.00

Second: F. McGarry

Discussion: A. Robertson states that the reason this stalled before was due to oil price. It is more than likely that the Select Board would be willing to reevaluate the price that was used to set oil and diesel costs.

Vice Chairman Spillane asks if Mr. Robertson would be in favor of tabling this budget.

A. Robertson responds affirmatively.

Motion: T. Hopkins moves to table the George B. White Building budget.

Second: D. Carbone

Vote to table the George B. White Building Budget until December 17: yay: 10, Nay: 0, Abstained: 0 -

Motion Carries

7. Receive Proposed 2016-2017 School Budget

P. Menard hand out the 2016-2017 proposed School Budget. He comments that \$491,000.00 surplus at the end of last year was from renegotiated contract with Concord. \$190,000 was kept by school as allowed by RSA. The budget is up 2.24%. Main drivers of this budget are line 11 up \$24,000 for additional paraprofessionals. The cost for high school is up \$45,000. Concord and Coe Brown went up 5%. This increase is based on calculated educational costs through the Department of Education. Any specific questions should be emailed to Chairman Verville and then will be discussed at the next meeting.

T. Hopkins asks how is it decided if a particular out of district placement is the best fit.

P. Menard comments that Communications line 219 on page 6 up \$15,000.00 due to change in ethernet vendor.

Vice Chairman Spillane asks why Telephone line 238 went up.

P. Menard responds that the phone system will need to be replaced to \$27,000.00 will be budgeted each of the next three years to cover the cost.

Vice Chairman Spillane comments that the Health Insurance line 271 has a significant increase

P. Menard points out the increase in contract line.

S. Giovinelli states that the Transportation line is up.

A. Robertson replies that Dail is the best option. The school used to own its own buses and this system has worked better.

P. Menard notes that line 278 Teacher Retirement has decreased significantly.

8. Old Business

A. Robertson states that Ms. Touchette pulled the Northwood Lake properties values and they total \$16,091,714.00. Taxes generated from these homes is \$354,178.63.

9. New Business

None seen

10. Citizen Comments

None seen

11. Adjourn

Motion: A. Robertson moves to adjourn

Second: S. Giovinelli

Vote to adjourn: Yay: 10, Nay: 0, Abstained: 0 - Motion Carries

Next meeting Thursday 17 December, 2015 6:30pm George B. White Building