

TOWN OF DEERFIELD
Parks & Recreation Commission
August 6, 2015
MINUTES

Call to Order

6:00pm: Chairman Shute called the meeting to order

Present: Jeff Shute, Chairman; Julie DeCosta, Amy Harrington, Ken Heckman, and Ernie Robert Members

Excused: Jack Hutchinson, Brian Layton and Melissa Robertson Members

Also Present: Joe Manzi, Parks & Recreation Director

Minutes of June 2015

Motion: E. Robert moves the minutes as written

Second: K. Heckman

Vote to approve: Yea 5, Nay 0, Abstained 0 – Motion Carries

Citizens Comments

None

Hartford Brook Field Updates

J. Manzi updated that the \$10,000 donation has been received. There were no other major developments to report. J. Manzi has been in contact with a local company who will be dropping off information on plans for field development. He asked that the Commission think about identifying the budget of funds to come from the Revolving Fund for field improvements and/or what might be proposed by way of a Warrant Article so that phases of work can be identified. E. Robert responded that much of the expense will be driven by the soil quality. J. Manzi agreed, adding that he sees the Hartford Brook fields as the future primary home of the Program as Bicentennial continues to deteriorate due to erosion.

250th Anniversary Updates

E. Robert spoke that the Church will be holding a dinner on the Friday of Old Home Day, with proceeds to benefit the 250th Celebration. Plans for an Incorporation Celebration event are coming together for January, Bob Kilham has been recruited to do a reading, the Town Hall has been reserved and there are plans for a contra dance. This will also be the kickoff to the beard growing competition.

J. Manzi asked how the change in event programming for 2016 should impact the Parks & Recreation Commission budgeting plans. It was decided that there will be no 2016 Winter Carnival as the event will be replaced by the Incorporation Celebration. The Commission agreed to commit the 2016 Old Home Day Budget of \$2,000 to the 250th Celebration event(s), J. Manzi will review the wording of the budget line to ensure that it can be used for the intended purpose. J. Manzi updated that the Department did purchase an ad space in the 250th commemorative booklet.

2016 Parks & Recreation Budget

J. Manzi recommended putting forward the same budget that was presented in 2015. The budget will include three line items, the Department Director's salary, \$2,000 for the Old Home Day Fireworks and \$1,915 for the maintenance of the Gazebo field. The Commission were in support of the proposal.

Joe Stone Scholarship Updates

Chairman Shute and A. Harrington participated in the pictures with Connie Stone and this years scholarship recipients. J. DeCosta has the pictures and a brief write up on each recipient. She will work to pull together an

article in the coming week and post it to the Forum, and Parks & Recreation social media and possibly the Concord Monitor and Union Leader.

Old Home Day Updates

J. Manzi summarized the action items and status of planned Old Home Day events to date. Printed brochures have been going very quickly and there appears to be a strong community interest thus far. J. DeCosta and E. Robert volunteered to handle the Road Race, J. DeCosta reported that Eddie Mahoney has donated use of his timing clock. J. Manzi spoke that prizes and a caller are needed for BINGO, he is also seeking someone to run pickleball on Saturday, and for volunteers to assist with the Chicken BBQ and Ice Cream Social. The Department and Commission members will plan to meet at the Fireman's breakfast on Saturday at 7a to kick off events and finalize assignments for the day. An electronic posting of the full Old Home Day schedule is available on the website.

Program Updates

J. Manzi updated that staff member Deb Treantafel will be going in for foot surgery that will take her on an extended leave. The Summer Camp has been running very well. The Department regretfully has accepted the resignations of Catelyn Currier and John Dubiansky effective in the Fall. Parks & Recreation will be looking to add Staff members for the re-start of the Fall After School Program.

Adjournment

Motion: J. DeCosta moves to adjourn the meeting of August 2015

Second: E. Robert

All in Favor – Motion Carries – Meeting Adjourns at 7:15p

Next Meeting Tuesday, September 1st @ 6:00pm

The Minutes were Transcribed and Respectfully Submitted by Katherine A. Libby, Recording Secretary.

Pending Approval by the Parks & Recreation Commission