

DEERFIELD PLANNING BOARD
DEERFIELD, NEW HAMPSHIRE
MARCH 13, 2013

MINUTES OF MEETING

PRESENT: Board members Fred McGarry, Kate Hartnett, Lisa Wolford, Peter Schibbelhute. Also present Planning Consultant Gerald Coogan and secretary Jane Boucher.

Chair Fred McGarry called the meeting to order at 7PM.

CAPITAL IMPROVEMENT PLAN

Leslie Boswak, Town Administrator, was present.

Ms. Boswak provided copies of a 2013 Capital Improvements Program Narrative for the Town of Deerfield and copies of both Goffstown's and Hooksett's CIPS.

In the narrative Ms. Boswak outlined specific needs by each department ie. General Government, Public Safety, Fire, Rescue, Police, Highway Department, and Recycling and Transfer.

Ms. Boswak referred to the EKG Machine that must be replaced for the Rescue squad in 2015. She said this is a vital piece of equipment which will cost \$35,000- \$40,000. It will need to be placed as a Warrant Article for for 2014 and if defeated we will not be able to find the money.

Kate Hartnett voiced concern that the previously approved CIP's have not been used in the budgeting process.

Leslie Boswak noted that because of the failed economy, the CIP passed in 2005 has literally become "null and void".

Ms. Boswak felt that we should be looking a long term strategic plan. She added that many people do not favor Capital Reserve Funds because they feel if they move out of Town they will not benefit from them.

Leslie Boswak noted that this will be a very lengthy process. Each of the Department heads will meet with the Planning Board to make a presentation and the Board will prioritize their needs and submit their findings to the Board of Selectmen.

Lisa Wolford questioned if the Planning Board will be given information prior to the presentations . Gerald Coogan and Leslie Boswak will prepare some information for Planning Board review and follow up.

Ms. Boswak stressed the importance of public input at these meetings.

Chair McGarry referred to RSA 674:5 "The sole purpose and effect of the capital improvements program shall be to aid the major of selectmen and the budget committee in their consideration of the annual budget."

7:45 APPLICATION FOR PUBLIC HEARING; LOT LINE ADJUSTMENT;
MATTHEW BOGNASKI/SAMUEL PIERCE; MOUNT DELIGHT ROAD
Matthew Bognaski was present.

Chair McGarry read the Notice of Public Hearing by which Matthew Bognaski (Map 411 Lot 9) and Samuel Pierce (Map 411 Lot 10) have applied for a Lot Line Adjustment. The intent of the application is to delete Parcel B and restore Lot 10 on Map 11 to it's previous size. Map 410 Lot 10 would then consist of 4.0495 acres and Map 411 Lot 9 would then consist of 90.9205 acres.

Mr. Bognaski provided plans depicting the proposed Lot line Adjustment.

Peter Schibbelhute moved to accept the application. Lisa Wolford seconded.
Voted in favor.

Mr. Bognaski explained that Mr. Pierce had decided not to give him Parcel B consisting of .8286 acres which is the reason for this hearing. Both lots will be restored to their original size.

Peter Schibbelhute moved to approve the Lot Line Adjustment. Lisa Wolford seconded. Voted in favor.

8:10 PUBLIC HEARING; ADOPTION OF ENERGY CHAPTER; MASTER PLAN
Chair McGarry read the notice of public hearing by which the Planning Board will consider adoption of the Energy Chapter of the Master Plan.

Board members reviewed copies of the Plan which is on the web site and have been available for public review at the Town Clerk's Office.

It was noted that approved revisions made by the Board had not been incorporated into the available plan.

Chair McGarry closed the Public Hearing.

Gerald Coogan will contact Jillian Harris, SNHPC, and request a corrected copy. The Board will schedule another Public Hearing when a copy is received.

PLANNING BOARD 3/13/13

8:15 CAPITAL IMPROVEMENT PROGRAM
Leslie Boswak was present.

Kate Hartnett said, based on her background and experience, she felt this was an opportunity to take the Town in a new direction with our energy strategy as well as our CIP process. She added that Deerfield has one of the highest concentrations of talented energy professionals and felt that their input was very important.

APPROVAL OF MANIFEST

Peter Schibbelhute moved and Lisa Wolford seconded to approve the manifest in the amount of \$534.83 (Upton & Hatfield \$18.00, Upton & Hatfield \$495.74, Jane Boucher mileage \$21.09, Time sheets Jane Boucher 17 1/2 and 10 Hours). Voted in favor.

APPROVAL OF MINUTES

Lisa Wolford moved and Peter Schibbelhute seconded to approve the minutes of February 13, 2013.

The following revisions were made to the minutes:

Page 2; Paragraph 3: Correct to read "There will be no changes to the footprint of the building."

Page 2; paragraph 4: Correct to read "...that there will be no changes to the footprint of the building."

Page 2 Paragraph 6: Correct to read "...a wheel -in shower.."

Page 3 Paragraph 7: Correct to read Add "Kate Hartnett asked about plans to improve the energy performance of the building."

Page 3 Paragraph 8: Add "Lisa Wolford asked about other facilities in the State." Correct: "Lisa Saba noted that there are two home currently, one in Chichester, open in 2009 and another in Loudon, open last year. There have been no issues with these facilities."

Chair McGarry called for a vote on the motion to approve the minutes of February 13, 2013 as printed and amended. Voted in favor.

APPROVAL OF CONTRACT

Peter Schibbelhute moved to approve a contract for Gerald Coogan for one year at payment of \$15,000.00. Lisa Wolford seconded. Voted in favor.

The meeting was adjourned at 8:45PM.

Recorded and transcribed by Jane Boucher
Pending Approval by the Planning Board